



**Gila County Community College District
Governing Board Special Meeting
Gila Pueblo Campus
June 13, 2013
APPROVED**

A Special Session of the Gila County Community College District Governing Board was held via ITV on June 13, 2013 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Dr. Larry Stephenson, President
Samuel I. Moorhead, Secretary
Robert Ashford, Member
Armida Bittner, Member
Thomas Loeffler, Member

Staff Present:

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Finance Coordinator, LQ Harris, Software Support Specialist and Pam Moore, Administrative Assistant.

OTHER GUESTS:

Kristin Strickland, Ann Techau, Bryan Chambers Gila County Attorney's Office and Michael Armstrong.

Call to Order, Roll Call, Pledge and Acknowledge Guests

President Stephenson acknowledged that the roll call, the recognition of guests and the Pledge of Allegiance had taken place at one of the previous meetings and called the special meeting to conduct regular business to order at 1:35 pm.

1. Call to the Public

Parent Ann Techau addressed the Board regarding her daughter's experience in the CVIT program and the release of instructor Larry Oliveri. She questioned the future of the CVIT Electrical and Instrumentation program. President Stephenson thanked the parent for her comments.

Kristin Strickland, a current full-time student, addressed the Board regarding the release of instructor Larry Oliveri and provided comments on the renewable energy class she is taking. President Stephenson thanked the student for her comments.

President Stephenson stated that the GCC Board employs no employees.

Senior Dean Cullen responded that a qualified full-time instructor has been identified and that there would be no interruption in the program.

3. Claim against GCC

A. Pursuant to A.R.S. Section §38-431.03(A) (3) (4) to seek legal advice regarding claim received May 31, 2013/Executive Session/GCC Board and Deputy County Attorney Bryan Chambers.
Board entered into Executive Session at 1:50 pm and returned at 2:15 pm.

4. Reports/Information**A. President's Report****A1. Presentation to Gila County Board of Supervisors.**

President Stephenson reported that Samuel I. Moorhead, Senior Dean Cullen and he presented their budget requests to the Supervisors at their meeting on Tuesday, May 7th and felt that their presentation was well received. Discussion followed and Senior Dean Cullen stated that he has provided Supervisor Pastor with requested information for the budget committee.

A2. Presentation to EAC Governing Board

President Stephenson stated that he would request a spot on their agenda to make a presentation to the EAC Governing Board regarding our quest for accreditation. Other Board members will be invited to attend once a date is set.

B. Report on Tuition Survey/Information

President Stephenson stated that this item is a carryover from the previous meeting. Secretary Moorhead stated that he would like to table this as the surveys may need some revision if tuition schedules change. Discussion followed and item was tabled for next month's meeting.

C. Gila Community College District Report/Information

Dean Cullen reported that in addition to his written report, the College has received \$35,000 from FreePort McMoRan for development of the Medical Coding/Billing Certificate of Proficiency.

He also stated that he has completed training with FreePort McMoRan on ASU's Lone Star Center on Philanthropy and Non-profit Innovation which was very beneficial.

This year over 100 kids are participating in The Kids in the Woods program at GPC. Discussion followed.

President Stephenson questioned the taking of graduation pictures by staff. Dean Cullen responded the pictures were used for recruiting and public relations.

(Report attached and made a part of the official minutes)

D. Financial Reports/Information

Susan Gallo provided information on the spreadsheets for April and May. Member Loeffler had a question and Susan responded. Discussion followed. (Financial Report attached and made a part of the official minutes)

5. Old Business**A. Accreditation****A1. Draft work plan/Information/Discussion/Action**

President Stephenson described the 21 assignments on his Draft Work Plan for Preliminary Evidence for HLC. Discussion followed.

Motion 06132013#1

Member Ashford moved to accept the assignments as documented today and revisit it in August. Member Bittner seconded the motion; motion passed unanimously. (Draft Work Plan attached and made a part of the official minutes)

A2. Accreditation Consultant/Information/Discussion

President Stephenson asked that the Board consider the need for a consultant to proceed with accreditation. Discussion followed. This item will be revisited in August.

B. Lobbyist RFP/Information/Discussion/Action

Member Loeffler provided information regarding the start date of the lobbyist contract in order to coincide with our budget and the offering of an open Request for Proposal (RFP) so the Board can select the best applicant. Questions were asked and discussion followed and it was determined that RFP responses would be sent to the College and then distributed to the Board.

Motion 06132013#2

Member Loeffler moved to publish the RFPs with the understanding that the process would begin upon receiving nominations. Member Bittner seconded the motion; motion passed unanimously

C. Implementation of Contingency Fund/Information/Discussion/Action

President Stephenson asked Bryan Chambers if the Board could set up a separate account within the current operating agreement with EAC. Mr. Chambers will research this further, and this item will be tabled until next meeting.

D. Update on Solar Power Project/Information /Discussion

Tom Harris via phone stated that the project is moving forward, the permits have been approved and the equipment is being ordered. Groundbreaking should take place in a couple of weeks.

E. Tuition Assistance for Advanced Degree Coursework/Information/Discussion/Action

Member Ashford requested that this item be tabled until the next meeting so that he can research EAC's program, if they have one in place.

6. New Business/Information

A. Policies

A.1 Institutional Governance 10000.04/Information/Discussion/Action

Member Loeffler provided information on the policy, and stated that no changes were made. There were no comments.

Motion 06132013 #4

Secretary Samuel I. Moorhead moved to adopt Policy 10000.04 Second Draft. Member Ashford seconded the motion. Motion passed unanimously. (Copy attached and made a part of the official minutes)

A2. District Board Meeting and meeting Schedule 10000.02/Information/Discussion/Action

Member Loeffler stated that a change referred to "Board Chair" and not president on the second draft.

Motion 06132013 #3

Secretary Samuel I. Moorhead moved to adopt Policy 10000.02 Second Draft. Member Ashford seconded the motion. Motion passed unanimously. (Copy attached and made a part of the official minutes)

B. Jeannie Swarouth Presentation on Accreditation/Information/Discussion/Action

Member Ashford stated this was for consideration of the Board to invite Jeannie Swarouth to provide us with a presentation on the initial process for Accreditation. Discussion followed. Senior Dean Cullen will contact Ms. Swarouth and identify possible dates for the presentation.

C. Representation on Committee for Provisional Community College Funding/Information/Discussion/Action

Secretary Samuel I. Moorhead stated that he didn't have adequate information on the bill regarding establishing the committee. He said that TriAdvocates report appeared positive and that capital funding may be coming to us. Discussion followed. President Stephenson tabled this item until after the Legislature has adjourned and will bring it to the next meeting.

D. Service Agreement—CVRMC and GCC—Nursing Instructor/Information/Discussion/Action

Senior Dean Cullen provided information on the agreement regarding cost sharing on a Masters Prepared Nursing Instructor. CVRMC will reimburse instructor base pay up to \$30,000.

Motion 06132013 #5

Member Bittner moved to continue the Service Agreement with CVRMC. Motion seconded by Member Ashford. Motion passed unanimously. (Copy attached and made a part of the official minutes)

E. IGA—GUSD and GCC—Dual Enrollment FY13-14/Information/Discussion/Action

F. IGA—PUSD and GCC—Dual Enrollment FY13-14/Information/Discussion/Action

G. IGA—PEC and GCC—Dual Enrollment FY13-14/Information/Discussion/Action

H. IGA—SCC and GCC—Dual Enrollment FY 13-14/Information/Discussion/Action

I. IGA—NAVIT and GCC—Dual Enrollment FY13-14/Information/Discussion/Action

Motion 06132013 #6

Secretary Samuel I. Moorhead moved to pass all Dual Enrollment IGAs (5 total) for FY 13-14. Motion seconded by Member Bittner; motion passed unanimously. (Copies of IGAs attached and made a part of the official minutes)

J. Consideration of Work Session

President Stephenson asked if the Board would consider a work session prior to the July meeting. Discussion followed.

Motion 06132013 #7

Member Bittner moved to consider a work session on August 15th before the regular meeting. Member Ashford seconded the motion; motion passed unanimously.

7. Meeting Minutes/Discussion/Action
7A. Regular Meeting, April 18, 2013
7B. Special Meeting, May 24, 2013
Motion 061313#8

Member Ashford moved to approve the minutes as presented for the Regular Meeting of April 18, 2013 and the Special Meeting of May 24, 2013. Motion seconded by Member Loeffler. Motion passed unanimously.

8. Items for Consideration for next meeting/Discussion

President Stephenson stated that there is a bit of carry-over from this meeting these items will be carried forward.

Member Loeffler questioned Bryan Chambers on the publishing of the RFP. Mr. Chambers replied that the most competition is a good thing and that was how the Board voted.

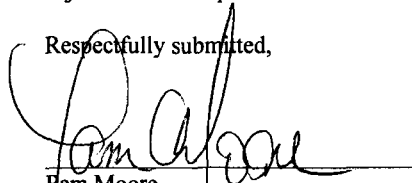
Secretary Samuel I. Moorhead stated that one of the items that was submitted for agenda for this meeting involved a revision of the tuition schedule and asked that it be placed on the agenda for the next meeting. President Stephenson responded he would not entertain this at this time and that this would be done systematically and much discussion followed.

Member Bittner asked that each member bring ideas to the next meeting that are in the best interest of the students.

9. Adjournment/Action


Member Bittner moved to adjourn. Member Ashford seconded the motion. Motion passed unanimously. Meeting adjourned at 3:40 pm.

Respectfully submitted,



Pam Moore,
Recording Secretary

Attest:



Samuel I. Moorhead,
Secretary