



**Gila County Community College District  
Governing Board Regular Meeting  
Gila Pueblo Campus  
October 17, 2013  
\*\*APPROVED\*\***

A Regular Session of the Gila County Community College District Governing Board was held via ITV on October 17, 2013 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Dr. Larry Stephenson, President  
Samuel I. Moorhead, Secretary  
Armida Bittner, Member

**Governing Board Members Absent:**

Robert Ashford, Member

**Governing Board Vacancy:**

Member

**Staff Present:**

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Finance Coordinator, L.Q.Harris, Software Support Specialist, and Pam Moore, Administrative Assistant.

**OTHER GUESTS:** Bryan Chambers Gila County Attorney's Office, Sylvia Kuras, Michele Nelson, Payson Roundup, Tom Quirk (spelling) and John Wakeland (spelling).

**1. Call to Order, Roll Call, Pledge and Acknowledge Guests**

President Stephenson called the meeting to order at 1:06 pm, he acknowledged the roll call, and the recognition of guests. Member Bittner led the Pledge of Allegiance.

**2. Call to the Public**

John Wakeland of Payson addressed the Board regarding the increase in enrollment and the reason for the increase. Sylvia Kuras of Globe addressed the Board stating that she takes advantage of the senior waiver and thanked the Board and the staff for all that they do because it has benefited her life greatly.

**3. Reports/Information**

**A. President's Report**

**A1. SBDC**

President Stephenson reported that he put a request in to Tommie Martin, Gila County Board of Supervisor, and she forwarded the request to the Industrial Development Board. The request was seeking a discussion on a possible partnership in regard to the SBDC. He stated that he has not had a response as of this date.

**A2. Governing Board Vacancy**

President Stephenson stated that Member Loeffler resigned in July and it is now October and there has not been any word on filling the vacancy. He is concerned that the appointment is taking too long and that District 1 is not currently being represented.

Secretary Moorhead provided information from his visit to the Gila County Superintendent's office regarding the appointment.

Member Bittner suggested that another letter in the form of an urgent request be sent to the Superintendent.

President Stephenson stated that he would personally contact Dr. O'Dell.

**B. Gila Community College District Report/Information**

Senior Dean Cullen reported that in talking to Matt Weber of NAVIT there may be an opportunity at the Payson Campus to establish a Cosmetology Program. In addition to that, we have outgrown our Nursing Skills Lab in Payson and a modular may have to be considered for our students. He is researching the cost of new and used modular and is currently working his way through the expenditure side of the budget process.

Questions were asked and discussion followed. (Report attached and made a part of the official minutes.)

**C. Financial Reports/Information**

Susan Gallo reported that there were no major changes on the financial report of September 30<sup>th</sup>, 2013. She stated that she still has not received the quarterly invoice for the 4<sup>th</sup> quarter of last year or the 1<sup>st</sup> quarter of this fiscal year. She reported that tuition dollars are down 15%, Senior Waiver is up 94% and expenses down 12.5%. Some discussion followed. (Financial Report attached and made a part of the official minutes.)

**4. Old Business****A. Lobbyist Services – 2013-14 Fiscal Year/Information/Discussion**

President Stephenson reported that the only service that the Board controls is the Lobbying contract and everything else is controlled by EAC. He is requesting that action on this item be held until there is a full Board. Discussion followed.

**B. Accreditation: Preliminary Evidence/Information/Discussion**

President Stephenson reported that he and Senior Dean Cullen have worked together for the last few months on the Preliminary Evidence documentation and Secretary Moorhead joined them and reviewed the required items. He reviewed all 21 items needed. Discussion followed. He then asked if a work session was needed and the Board felt a work session was not needed; just an agenda item.

**C. Solar Power Update/Information/Discussion**

Senior Dean Cullen informed the Board that he had spoken with Brad Stutzman of Folium Energy. Brad requested 2012 drafts of financials and has been trying for three weeks to get this done. Senior Dean spoke with our accounting firm, Heinzfeld, Meech and was told he will have the drafts by the end of the week. Our counsel has confirmed that Folium is the most advantageous contract for the College.

**D. Membership in the AZ School Board Association/Information/Discussion/Action**

Secretary Moorhead stated that he is hopeful that Gila Community College will vote to join. He also informed of an upcoming conference the first week of November.

**Motion 10172013 #1**

Member Bittner moved that the Board become members of the AZ School Board Association. Secretary Moorhead seconded the motion. President called for discussion; there was none. Vote taken; motion passed with 3 ayes.

**5. New Business****A. IGA – Town of Payson/Information/Discussion/Action**

Senior Dean Cullen presented information on the cost of the Fire Science Program in regard to the Town of Payson. Town of Payson has asked for an increase due to the number of students involved. NAVIT has informed that they will split the cost of the charges for the program. Discussion followed (Copy of IGA attached and made a part of the official minutes.)

**Motion 10172013 #2**

Secretary Moorhead moved to accept the IGA with the Gila County Community College and the Town of Payson. Member Bittner seconded the motion. President called for discussion. Vote taken; Motion passed with 3 Ayes.

**6. Meeting Minutes/Discussion/Action****A. Regular Meeting, September 19, 2013****Motion 10172013 #3**

Member Bittner moved to adopt the minutes of the Regular Meeting of September 19, 2013. Secretary Moorhead seconded the motion. President called for discussion; there was none. Vote taken; motion passed with three ayes. (Copy attached and made a part of the official minutes.)

**7. Items for Consideration for next meeting/Discussion**

- Accreditation
- Board Vacancy
- Update on Solar Power
- Enrollment trends

**President Stephenson directed the meeting back to Agenda Item 3B Reports**

Senior Dean Cullen reported that he received some very disheartening news. He stated that a consortium was formed, which included Gila Community College, and a 12 million dollar grant for displaced workers was written and submitted. It was declined. He has heard that the U.S. Department of Labor called Maricopa Community College to submit a plan after the deadline and they were awarded the 12 million dollar grant. Senior Dean has asked for

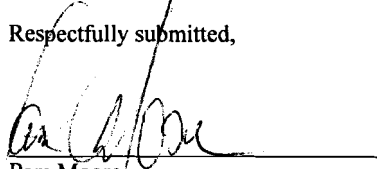
documentation on this item and will share it with the Board when received. However, once again rural Arizona has been overlooked.

**President Stephenson directed the meeting back to Agenda Item 8 and called for a motion to adjourn.**

**8. Adjournment/Action**

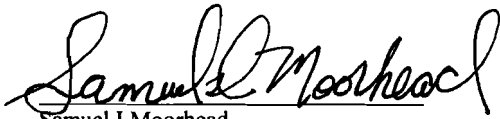
Secretary Moorhead moved to adjourn. Member Bittner seconded the motion. Vote taken; motion passed unanimously with three ayes. Meeting adjourned at 2:21 pm.

Respectfully submitted,



Pam Moore,  
Recording Secretary

Attest:



Samuel I Moorhead,  
Secretary