



**Gila County Community College District  
Governing Board Special Meeting  
Gila Pueblo Campus  
January 16, 2014  
\*\*APPROVED\*\***

A Special Session of the Gila County Community College District Governing Board was held via ITV on January 16, 2014 in Room 520 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Dr. Larry Stephenson, President  
Samuel I Moorhead, Secretary  
Robert Ashford, Member (By Phone)  
Armida Bittner, Member

**Governing Board Members Absent:**

N/A

**Governing Board Vacancy:**

Member, District 1

**Staff Present:**

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Pam Moore, Administrative Assistant.

**OTHER GUESTS:** Bryan Chambers, Gila County Attorney's Office, Sylvia Kuras, GCC student, Michele Nelson, Payson Roundup and Al Stasser, Modular One.

**1. Call to Order, Roll Call, Pledge and Acknowledge Guests**

President Stephenson called the meeting to order at 1:01 pm, he acknowledged the roll call, and the recognition of guests. Secretary Moorhead led the Pledge of Allegiance.

**2. Call to the Public**

Sylvia Kuras, full time student, addressed the Board to acknowledge three outstanding instructors: Lisa Bittner, Robert Lautigar and Chris Matthews. She also acknowledged Senior Dean Cullen for hiring quality instructors. She praised the partnership with EAC and the GCC Library.

**3. Reports/Information**

**A. President's Report**

President Stephenson stated that he had received a memo from Gila County School Superintendent Dr. Linda O'Dell outlining her intent to fill the board vacancy. President hopes it will be filled by the February board meeting. He also advised that TriAdvocates has a sponsor, Senator Crandell, for a bill which could give us a \$200,000 base for Work Force Development.

**B. Gila Community College District Report/Information**

Senior Dean Cullen stated that he had one positive note to add to the report that was originally submitted. Preliminary numbers for spring enrollment are as follows: GPC is up 21.8% and the extensions which include San Carlos and Payson are up 14.75%. Questions were asked regarding the mention of the President's List and discussion followed. Senior Dean Cullen will check on this item. (Report attached and made a part of the official minutes.)

**C. Financial Reports/Information**

Susan Gallo responded to the questions regarding local grants under "Revenue". She also stated that expenses are still being watched. More questions were asked regarding items not reflected on the form and discussion followed. Susan indicated that she would check into the report format. The report was accepted as presented. (Financial Report attached and made a part of the official minutes.)

**4. 2014 Election of Officers and Meeting Calendar****A. Election of Governing Board officers for 2014/Information/Discussion/Action**

President Stephenson opened the floor to nominations.

**Motion 01162014#1**

Member Ashford moved to nominate Samuel I. Moorhead for President. Member Bittner seconded the motion. President Stephenson called for additional nominations; there were none. Vote taken; motion passed with four aye votes.

Member Stephenson turned the meeting over to President Moorhead.

**Motion 01162014#2**

President Moorhead moved to nominate Robert S. Ashford for Secretary. Member Stephenson seconded the motion. President Moorhead called for a vote. Vote taken; motion passed with four aye votes.

**B. Establish Board meeting Calendar for 2014/Information/Discussion/Action**

President Moorhead asked for discussion on the meeting dates and times. Senior Dean Cullen stated that there may be a time conflict for room usage and suggested the time be changed from 1:00 pm to 10:00 am if agreeable. Board members all agreed with the 10:00 am time.

**Motion 01162014#3**

Member Stephenson moved to hold the regular meetings on the third Thursday at 10:00 am. Member Bittner seconded the motion. President Moorhead called for discussion; there was none. Vote taken; motion passed with four aye votes.

**5. Old Business****A. Solar Project Update/Information/Discussion/Action**

Senior Dean Cullen reported that he received word that Folium had run into a funding problem but they were hopeful it would be resolved by Friday. He stated that he had made several attempts to reach Mr. Stutzman but was unable to do so. He suggested that if this was not settled that perhaps the Board would want to go back and look at Kitchell & Tioga. Member Stephenson suggested exploring Kitchell. Questions were asked and discussion followed.

**Motion 01162014#4**

Member Stephenson moved to extend option to Folium Energy through January 17, 2014 and then on Monday move ahead with exploring other financing options and bring them back to the Board. Member Bittner seconded the motion. President Moorhead called for a vote. Vote taken; motion passed with four aye votes.

**B. GCC Website/Information/Discussion/Action**

Member Ashford requested that this item and all discussion be tabled to next month due to the fact that he is under the weather. Member Stephenson asked if member Ashford would consider having someone else do actual hands on work. Member Ashford again asked to table this item. President Moorhead stated that a member of the public would like to address the Board on this subject.

Member Stephenson suggested that the Board return to Item 2 Call to the Public on the agenda.

**Motion 01162014#5**

Member Stephenson moved to reopen Item 2 Call to the Public on the agenda. Member Bittner seconded the motion. Vote taken; motion passed with three ayes and one nay

**President Moorhead returned to Item 2, Call to the Public, at this time.**

Sylvia Kuras stated that this item has been on the agenda several times in the past. Her concern is that the part of the website regarding the Governing Board is open to the public and she suggested that the icon be removed because minutes have not been posted nor was today's meeting notice or agenda posted.

**Motion 01162014#6**

Member Stephenson moved to re-address item 5B and proceed with the agenda. Member Bittner seconded the motion. Vote taken; motion passed with four ayes.

**President Moorhead returned to Item 5B on the agenda.**

Member Ashford again requested that this item be tabled until next month.

Member Stephenson asked for further discussion prior to tabling of this item and moving on with today's agenda. Additional discussion followed.

**Motion 01162014#7**

Member Stephenson moved to have Senior Dean Cullen bring information on this item to the February meeting. Member Bittner seconded the motion. Vote taken; motion passed with four ayes.

**Motion 01162014#8**

Member Stephenson moved to respect member Ashford's request to table this item and move on to the next item. President Moorhead seconded the motion. Vote taken; motion passed with four ayes.

**C. Three Year Business Plan/Information/Discussion/Action**

Member Stephenson requested that Senior Dean Cullen report any update. Senior Dean Cullen stated that he wanted more information from the Higher Learning Commission regarding staffing. Discussion followed. Senior Dean Cullen and member Stephenson will work together on this item and bring it back to the Board at the February meeting. (Copy attached and made a part of the official minutes.)

**Motion 01162014#9**

Member Stephenson moved to table this item 5C Three Year Business Plan until the next meeting. Member Ashford seconded the motion. Vote taken; motion passed with four ayes.

**D. Cosmetology Program – Payson Campus/Information**

Senior Dean Cullen and Al Stasser of Modular One presented a PowerPoint presentation of costs involved. The total building costs to be financed are \$102,847. The estimated installation costs are \$71,500. Senior Dean Cullen spoke regarding garnering funds for the \$71,000. Discussion followed. (Copies of Power Point presentation attached and made a part of the official minutes.) Member Stephenson requested that this item be discussed at the February meeting.

**6. New Business****A. Tuition Schedule FY2014-15/Information/Discussion/Action**

Senior Dean Cullen informed the Board that EAC has voted to increase their tuition and that would mean that GCC's tuition would be lower than EAC's as of July 1, 2014. He is proposing that GCC increase their tuition to be in line with EAC. Member Stephenson questioned the fees and discussion followed. (Copies attached and made a part of the official minutes.)

**Motion 01162014#10**

Member Ashford moved to table this item 6A Tuition Schedule FY2014-15 until the next meeting. Member Stephenson seconded the motion. Vote taken; motion passed with four ayes.

Member Stephenson requested that at the next meeting Bryan Chambers provide information regarding tuition as stated in the EAC Operating Agreement.

**B. Consideration of reduction in tuition for Veterans/Information/Discussion/Action**

President Moorhead stated that basic eligibility for reduction of tuition should be contingent on the use of the GI Bill of Rights within the proper time frame. Member Stephenson requested that all Veterans be included and policy should be in place.

**Motion 01162014#11**

Member Ashford moved to table this item 6B Consideration of reduction in tuition for Veterans until we have a policy draft. Member Bittner seconded the motion. Vote taken; motion passed with four aye votes.

At 2:35 pm, audio with Member Ashford was lost.

**C. Arizona Auditor General's Report: FY 2007-08/Information/Discussion/Action**

Senior Dean Cullen provided information on the report and stated that we are up to date. Questions were asked and discussion followed. (Copy is attached and made a part of the official minutes.)

**Motion 01162014#12**

Member Stephenson moved to accept the Arizona Auditor General's 2007-2008 Report. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

**7. Consent Agenda****A. Approval of meeting minutes Special Meeting December 12, 2013/Discussion/Action****Motion 01162014#13**

Member Bittner moved to adopt the minutes as presented of the Special Meeting of December 12, 2013. Member Stephenson seconded the motion. Vote taken; motion passed with three ayes. (Copy attached and made a part of the official minutes.)

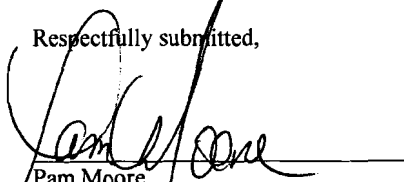
**8. Items for Consideration for next meeting/Discussion**

- Three Year Business Plan
- Website Information
- Tuition modification schedule for Veterans
- Accreditation Process
- Cosmetology Program in Payson

**9. Adjournment/Action**


President Moorhead adjourned the meeting at 2:47 pm.

Respectfully submitted,



Pam Moore,  
Recording Secretary

Attest:



Samuel I. Moorhead,  
President