



**Gila County Community College District  
Governing Board Regular Meeting  
Gila Pueblo Campus  
November 20, 2014  
\*\*APPROVED\*\***

A Regular Meeting of the Gila County Community College District Governing Board was held via ITV on November 20, 2014 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Samuel I. Moorhead, President  
Armida Bittner, Secretary  
Dr. Larry Stephenson, Member  
John Zilisch, Member, (by phone)  
Jerry McCreary, Member

**Governing Board Members Absent:**

N/A

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pam Butterfield, Payson Dean, Ron Carnahan, Project Coordinator – IT Gila County, Bryan Chambers, Gila County Attorney's Office Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Lisa Nye, Administrative Assistant.

**OTHER GUESTS:** Jan Brocker, Board Member elect, and Michele Nelson of Payson Roundup.

**1. Call to Order, Roll Call, Pledge and Acknowledge Guests**

President Moorhead called the meeting to order at 10:20 am. President Moorhead acknowledged the guests.

**2. Call to the Public**

No response.

**3. Reports/Information**

**A. President's Report**

President Moorhead stated he had notes instead of a report. He informed that he and his wife attended the Arizona School Board Association legislative session and he gave an overview of the session.

**B. Senior Dean's Report/Information**

Senior Dean Cullen informed the Board that he had one item to add to the submitted report. The Economic Impact Study has been completed and it will be included in the January Board packet. Some discussion followed. He also thanked Andrea Renon for work on the canned food drive. (Report attached and made a part of the official minutes.)

**C. Financial Reports/Information**

Susan Gallo informed that the October financial recap was included in the packet. She also informed that on November 14<sup>th</sup> the College revenue increased due to receiving over 1.7 million from property taxes and December should bring another payment for first half of taxes. Mrs. Gallo asked for questions; there were none. (Financial Report attached and made a part of the official minutes.)

**4. New Business**

**A. IGA between Gila Community College and Tri-City Fire District for Fire Science Instruction/Information/Discussion/Action**

President Moorhead stated that the Board heard from Chief Renon during the work session and the IGA form has been reviewed by Counsel. Senior Dean Cullen informed that this is a new IGA and GCC will need to provide a certificate of insurance up to two million dollars. (Copy attached and made a part of the official minutes.)

**Motion 11202014#1**

Member McCreary moved to adopt the IGA between GCC and Tri-City Fire District for the purpose of Fire Science instruction. Motion seconded by Secretary Bittner. Call for vote; motion passed unanimously.

**B. Ratification of IGA with Gila County for payment of \$250,000 for utilities and maintenance/Information/Discussion/Action**

President Moorhead stated that the IGA has been reviewed by Counsel and approved as to form. Senior Dean Cullen stated this is a continuation of support from Gila County. Payment of \$62,500 was received in October. Discussion followed. (Copy attached and made a part of the official minutes.)

**Motion 11202014#2**

Member McCreary moved to approve the ratification of the IGA between Gila County and Gila Community College for payment of \$250,000. Motion seconded by Member Stephenson. Vote taken; motion passed unanimously.

**C. Date for Board Training/Information/Action**

President Moorhead stated that the training be made available to the two newly elected Board members and current Board members as well. He requested that the Board authorize payment for the registration fee.

**Motion 11202014#3**

Member McCreary moved to pay for the training with the Higher Learning Commission in the amount of \$145 per person up to four Board members. President Moorhead stated there should be a correction to the motion to read Arizona School Board Association instead of the Higher Learning Commission.

President Moorhead stated that the County Attorney's office also provides this training

Member McCreary restated his motion to reimburse up to \$145 each for up to four Board members to attend the Board training meeting in Scottsdale on December 10<sup>th</sup>. Motion seconded by Secretary Bittner and she added that Board members should also attempt to attend the County Attorney's training. Vote taken; motion passed unanimously.

**5. Old Business****A. Submission of Information to the Higher Learning Commission/Information/Discussion**

Member Stephenson reported that there would be an electronic submission and the first item would be Item B-the cover letter for Preliminary Evidence. He reviewed the unfolding process. Much discussion followed on when to submit. Electronic submission will take place soon. (Copy attached and made a part of the official minutes.)

**B. Cover letter for Preliminary Evidence packet to be submitted to the Higher Learning Commission/Information/Discussion**

This item was covered in previous item.

**C. Payment to the Higher Learning Commission/Information/Discussion**

This item was covered in Item A.

**6. Consent Agenda****A. Minutes from October 16, 2014 Meeting/Action****Motion 11202014#4**

Member McCreary moved to approve the Consent Agenda. Secretary Bittner seconded the motion. Call for discussion; no discussion. Call for vote; motion passed unanimously. (Copy attached and made a part of the official minutes.)

President Moorhead thanked and commended the two outgoing Board members, Member Stephenson and Secretary Bittner. Members Bittner and Stephenson provided their comments on serving on the Board.

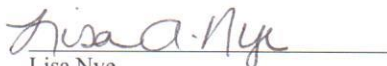
**7. Adjournment/Action**

President Moorhead called for a motion to adjourn.

**Motion 11202014#5**

Member McCreary moved to adjourn. Secretary Bittner seconded the motion. Vote taken; motion passed unanimously. President Moorhead adjourned the meeting at 11:14 am

Respectfully submitted,



Lisa Nye  
Recording Secretary  
Attest:



John Zilisch  
Secretary