



**Gila County Community College District
Governing Board Regular Meeting
Gila Pueblo Campus
February 20, 2014
APPROVED**

A Regular Meeting of the Gila County Community College District Governing Board was held via ITV on February 20, 2014 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Samuel I Moorhead, President
Armida Bittner, Member
Dr. Larry Stephenson, Member

Governing Board Members Absent:

N/A

Governing Board Vacancy:

Member
Member

Staff Present:

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Pam Moore, Administrative Assistant.

OTHER GUESTS: Bryan Chambers, Gila County Attorney's Office, Rodney Burden and Autumn Stickney of Burden Electric LLC, Michele Nelson, Payson Roundup.

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Moorhead called the meeting to order at 10:10 am, he acknowledged the roll call, and the recognition of guests. Member Bittner led the Pledge of Allegiance.

2. Call to the Public

There was no response.

3. Moment of Silence Memory of Robert S. Ashford

President Moorhead called for a moment of silence in memory of Robert S. Ashford.

A. Resolution in support of naming the Administration Building located on the Gila Pueblo Campus in Globe, Arizona the "Robert S. Ashford Administration Building"/Information/Discussion/Action

President Moorhead read Resolution Number GCC22014 and stated his support of the Resolution. Member Stephenson suggested some word changes and Bryan Chambers provided the wording. Discussion followed.

Motion 02202014#1

Member Stephenson moved to adopt the Resolution with minor edits. Motion seconded by Member Bittner. Vote Taken; motion passed with three ayes.

4. Reports/Information

A. President's Report

President Moorhead stated that there was a basic outline in the packet providing information on three main topics: 1.) Senate Bill 1076, 2.) Governing Board Vacancies, 3.) Lobbyist Services. Discussion followed. (Report attached and made a part of the official minutes.)

B. Gila Community College District Report/Information

Senior Dean Cullen had two additional items to add to his report. Item 1.) The Medical Billing and Coding Certificate of Proficiency passed through the Academic Planning & Steering Committee at Thatcher. A majority of the courses

will be available online. Item 2.) Senior Dean Stated that he would like to present The Preliminary Budget figures to the Board at the April 17th meeting. This will allow ample time for publishing and May 15th would be the date on which three meetings would be held: The Public Hearing, the Budget Adoption, and the Regular Meeting. He added that enrollment figures will be shared with the Board as soon as they become available next week. Some discussion followed. (Report attached and made a part of the official minutes.)

C. Financial Reports/Information

Susan Gallo provided a brief recap of the January 2014 financial report which was included in the packet. She asked for and responded to questions. Discussion followed. (Financial Report attached and made a part of the official minutes.)

5. Old Business

A. GCC Website/Information/Discussion

Senior Dean Cullen reported that the GCC Website is currently up to date. He thanked Ron Carnahan and faculty member Jeff Baer for their work on the website. The project is continuing by securing an EDU Domain. Ron and Trena will attend training for website development. Questions were asked and discussion followed.

B. Three Year Business Plan/Information/Discussion/Action

Member Stephenson stated that he and Senior Dean Cullen worked the Plan over again and believes it is complete. (Copy attached and made a part of the official minutes.) He asked that the Board pass and approve this plan to be part of the package of Preliminary Evidence for the Higher Learning Commission.

Motion 02202014#2

Member Stephenson moved to adopt the Three Year Business Plan and make it part of our Accreditation Package to the Higher Learning Commission. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

C. Accreditation Process/Information/Discussion/Action

Member Stephenson requested a short statement from Bryan Chambers on the County Attorney's letterhead referencing lawsuits. The last item called for in the Preliminary Evidence is the Plan for Achieving Accreditation. An amount of \$5,000 will be sent with the Preliminary Evidence package when completed. Total cost for the process is \$75,000. (Copy of the Draft of the Plan is attached and made a part of the official minutes.) Questions were asked and discussion followed.

Motion 02202014#3

Member Stephenson moved to approve item #21 Draft of Plan for Achieving Accreditation of the Preliminary Evidence Package. subject to minor modifications. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

Motion 02202014#4

Member Stephenson moved to approve and move the Accreditation Preliminary packet as a whole to the electronic format that the Higher Learning Commission requested. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

Motion 02202014#5

Member Stephenson moved for Board approval of the \$5,000 expenditure required by the Higher Learning Commission to accompany the first submission of the Preliminary Evidence Packet. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

D. Tuition Schedule FY 2014-15/Information/Discussion/Action

Senior Dean Cullen presented the Preliminary 2014-15 Tuition and Fee Schedule as shown in the packet. He recommended following the EAC increase. Member Stephenson stated his opposition to this schedule. Much discussion followed. (Copies of Preliminary 2014-15 Tuition and Fee Schedule attached and made a part of the official minutes.)

Motion 02202014#6

Member Stephenson moved to table the consideration of tuition change for two months until April to study this item and to get the new Board members seated and up to speed. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

Discussion followed regarding alternative schedules.

Motion 02202014#7

Member Stephenson moved to have staff develop an alternative tuition schedule. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

Motion 02202014#8

Member Stephenson moved to adopt the Fee Schedule as of 07/01/2014 as outlined in the packet. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

E. Solar Project Update/Information/Discussion/Action

Senior Dean Cullen stated that a default letter was mailed on February 4th and received by Folium Energy.

Motion 02202014#9

Member Stephenson moved to go into Executive Session to seek legal advice on Folium Energy and to include Senior Dean Cullen in the session.

Counsel Bryan Chambers stated that the motion to go into executive session is under ARS 38-431.03 (A3) in order to receive legal advice from counsel and reminded the public that there would be no discussion among the Board.

Board moved into Executive Session at 11:35 a.m.

At 12:10 p.m., President Moorhead reconvened the meeting and noted that no decisions were made during the executive session.

He stated that at this time the Board is still considering the Folium Energy Letter.

Motion 02202014#10

Member Stephenson moved to request that counsel draft a letter for the Boards quick review giving Folium Energy 10 working days to produce documentation of various items to include claims of permits, design, equipment deposits, and funding. The Board does not want promises but documentation. Motion seconded by Member Bittner. Vote taken; motion passed with three ayes.

F. Cosmetology Program – Payson Campus/Information

Senior Dean Cullen stated that he went before the Gila County Board of Supervisors and they are supportive of the project. They have two modules that can be used to offset costs. The project is moving forward and NAVIT has committed \$25,000 for site preparation. Supervisors Pastor and Tommie Martin are supportive of the project.

6. New Business**Motion 02202014#11**

Member Stephenson moved to have the Board consider Item 6D and then return to the other items. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

D Burden Electric – Energy Audit & Plan – Globe & Payson/Information/Discussion/Action

Senior Dean Cullen introduced Autumn Stickney of Burden Electric who provided the findings of an Energy Audit done at the College's different facilities (RTC, Globe, and Payson) with a PowerPoint presentation. (Printed copies of the PowerPoint presentation attached and made a part of the official minutes.) Discussion followed on costs, payment plans, savings and rebates.

Motion 02202014#12

Member Stephenson moved to authorize the expenditure of up to \$30,000 for Project Option 2 at GPC and seek 6-9 month financing through Burden Electric utilizing the extent possible of the County contribution. Motion seconded by Member Bittner. Vote taken; motion passed with three ayes.

Member Stephenson moved to rescinded first motion 02202014#12 in the amount of \$30,000. Motion seconded by Member Bittner. Vote taken; motion passed with three ayes.

Motion 02202014#13

Member Stephenson moved to spend no more than \$18,000 for Project Option 2 for the Globe Campus and the remainder of the terms of the motion will be the same (Seek 6-9 month financing through Burden Electric utilizing the extent possible of the County contribution). Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

A. Resolution in support of SB1076/Information/Discussion/Action

President Moorhead outlined the information in Resolution Number GCC20614 Gila Community College District Governing Board in support of Senate Bill 1076. He informed the Board that other entities will have similar resolutions in support of SB1076. (Copy attached and made a part of the official minutes.)

Motion 02202014#14

Member Stephenson moved to adopt Resolution Number GCC20614 and authorize the President to use it in future negotiations and discussions with the Legislature. Member Bittner seconded the motion. Vote taken; motion passed with three ayes.

B. Elect Secretary of Governing Board/Discussion/Action

President Moorhead asked if the Board would like to table this item until a later date. Member Stephenson stated that he didn't believe that was necessary as he was prepared to nominate Member Bittner.

Motion 02202014#15

Member Stephenson moved to have Member Armida Bittner serve as Secretary of the Governing Board as a replacement for the late Robert Ashford. President Moorhead seconded the motion. Vote taken; motion passed with three aye votes.

C. Contract-ADOT Highway Construction Training/Information/Discussion/Action

Senior Dean Cullen provided information on the contract included in the packet which extends for the summer session and fall semester and generates \$38,355. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

Motion 02202014#16

Member Stephenson moved to approve the agreement with ADOT. Secretary Bittner seconded the motion. Vote taken; motion passed with three ayes.

E. Update on lobbying services/Information/Discussion

Secretary Bittner asked Senior Dean Cullen to provide information. He informed the Board that he received a letter of termination to the TriAdvocates contract which would be effective March 5th. Secretary Bittner stated that there had been no changes since receiving this letter. Discussion followed and Counsel Chambers provided information to the Board regarding the RFP process. Secretary Bittner recommended this matter be placed on the agenda for the next meeting.

7. Consent Agenda

A. Approval of meeting minutes: Special Meeting January 16, 2014 and Special Meeting February 3, 2014 Discussion/Action

Motion 02202014#17

Secretary Bittner moved to adopt the minutes of the Special Meetings of January 16, 2014 and February 3, 2014. Member Stephenson seconded the motion. Vote taken; motion passed with three ayes. (Copies attached and made a part of the official minutes.)

8. Items for Consideration for next meeting/Discussion

- Lobbying Services
- Tuition Schedule
- Accreditation Packet
- Next Meeting Date (Third Thursday in March (March 20th) is during Spring Break)

Motion 02202014#18

Secretary Bittner moved to meet on Thursday, March 27th, 2014 for the March meeting. Member Stephenson seconded the motion. Vote taken; motion passed with three ayes.

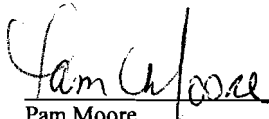
9. Adjournment/Action

Motion 02202014#19

Secretary Bittner moved to adjourn. Motion seconded by Member Stephenson. Motion passed.

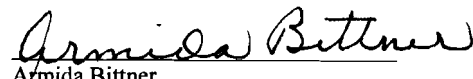
President Moorhead adjourned the meeting at 1:33p.m.

Respectfully submitted,



Pam Moore,
Recording Secretary

Attest:



Armida Bittner
Secretary