



**Gila County Community College District
Governing Board Regular Meeting
Gila Pueblo Campus
September 18, 2014
APPROVED**

A Regular Meeting of the Gila County Community College District Governing Board was held via ITV on September 18, 2014 in Room 522 at the Gila Pueblo Campus and Room 209 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Samuel I. Moorhead, President
Dr. Larry Stephenson, Member, via phone
John Zilisch, Member
Jerry McCreary, Member

Governing Board Members Absent:

Armida Bittner, Secretary-Excused

Staff Present:

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator – IT Gila County, Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Lisa Nye, Administrative Assistant.

OTHER GUESTS: Bryan Chambers, Gila County Attorney's Office, Michele Nelson, Payson Roundup

1. Call to Order, Roll Call, Pledge and Acknowledge Guests

President Moorhead called the meeting to order at 10:04 am, Member Zilisch led the pledge. President Moorhead acknowledged that there were no guests in attendance.

2. Call to the Public

President Moorhead stated there were no members of the public in attendance and dispensed with the Call to the Public.

3. Reports/Information

A. President's Report

President Moorhead stated that the Board members were furnished a copy of his report. He proceeded to read the report. He reported that he will have Counsel review the Letter of Engagement from the lobbying firm selected by the Board. He continued to inform of the conferences and events he had attended. He also stated that two lessons he learned were: 1.) To have our Counsel provide refresher training on the Open Meeting Law and Conflict of Interest issues periodically to all Board Members. 2.) To carefully consider attendance by Board Members at future conferences. Questions were asked and discussion followed. (A copy of the report is attached and made a part of the official minutes.)

B. Gila Community College District Report/Information

Senior Dean Cullen informed the Board that he had basically one item to report and that was his third meeting with Capstone Mining, previously BHP. They identified seven different areas that they would like to pursue for workforce development training with the College. He will meet with Capstone again soon to discuss funding levels for these areas and advised that they have \$500,000 to invest in training their local workforce. He stated he would report on the Solar Project and the Cosmetology Program under Old Business. Questions were asked mainly on training diesel mechanics and discussion followed. (Report attached and made a part of the official minutes.)

C. Financial Reports/Information

Susan Gallo provided information on the financials of August 31, 2014, included in the packet. She reported that there were no surprises and everything was on budget. Mrs. Gallo asked for questions and there were none. (Financial Report attached and made a part of the official minutes.)

4. Old Business**A. Update on Solar Project/Information/Discussion**

Senior Dean Cullen informed the Board that a \$12,500 check was issued to John McDonnell of SunRenu for our portion of the "Hold Harmless Agreement." Sunwise and SunRenu are in the final stages of the engineering review for the Payson Campus. The new schedule to mobilize the project is mid-October. Both campuses will be worked at the same time. Questions were asked and some discussion followed.

B. Update on Cosmetology Building /Information/Discussion

Senior Dean Cullen reported that the Certificate of Occupancy has been received. Wiring for the work stations is taking place. He is currently waiting on the State Board for inspection and also for the new instructor's license transfer from Missouri. The Dean also stated that the cosmetology building looks beautiful. Questions were asked and some discussion followed.

C. Approval of Preliminary Evidence for the Higher Learning Commission/Information/Action

Member Stephenson reviewed the process necessary to move ahead with the accreditation process. He requested approval from the Board for the conversion of the Preliminary Evidence to electronic formatting as required. Once submitted there would be 60 days to hear from the Higher Learning Commission and then move on to next step provided by the Commission. Much discussion followed and it was determined that no vote was necessary for the conversion and Member Stephenson will continue to move forward and keep the Board advised.

5. New Business**A. Scheduling of future work sessions and/or meetings to determine need, timing and possible topics/Information/Discussion/Action**

Member McCreary requested that there be regular work sessions prior to the regular meetings. Member Zilisch supported Member McCreary's request and he would like to see the work session an hour before the regular meeting. Member Stephenson also supported this idea. President Moorhead stated that he was also agreeable to this idea. Some discussion followed. Counsel stated that the Open Meeting Law must still be followed for the work session and any discussion must come from a topic listed on the agenda.

Senior Dean Cullen stated that he wanted to publicly thank Ron Carnahan and Derryl Meeks for all their work on the Cosmetology building in preparation of opening the Cosmetology Program in a timely fashion.

6. Consent Agenda**A. Minutes from August 21, 2014 Meeting /Action****Motion 09182014#1**

Member McCreary moved to approve the minutes of the August 21, 2014 meeting as presented. Member Stephenson seconded the motion. Vote taken; motion passed unanimously. (Copy attached and made a part of the official minutes.)

7. Adjournment/Action**Motion 09182014#2**

Member Zilisch moved to adjourn. Member McCreary seconded the motion. Vote taken; motion passed unanimously.

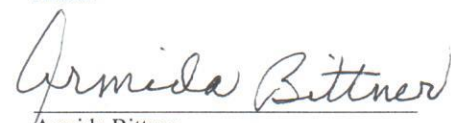
President Moorhead adjourned the meeting at 11:08 a.m.

Respectfully submitted,



Lisa Nye
Recording Secretary

Attest:



Armida Bittner
Secretary