



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
July 7, 2016  
\*\* APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on July 7, 2016 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Member  
Jerry McCreary, Member  
Samuel I. Moorhead, Member  
John Zilisch, Secretary

**Governing Board Members Absent:**

N/A

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pat Burke, GPC and SC Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Trena Grantham, PR Coordinator, L.Q. Harris, Software Support Specialist and Leitha Griffin, Administrative Assistant.

**OTHER GUESTS:** Diane Goke, CPA, and Ryan Harper of TriAdvocates were present at the time the meeting was called to order. Michele Nelson of the *Payson Roundup* arrived later.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the work session to order at 9:00 a.m. and called roll. President Spehar led the Pledge.

**2. Discussion**

**A. Cost Analysis for Fully Organized District/Information/Discussion**

Ryan Harper of TriAdvocates presented the updated version of the 2010 Task Force Financial Model of cost analysis for a fully organized district. Mr. Harper summarized the model and assured the Board that they would receive copies. Discussion followed. (Copies attached and made a part of the official minutes.)

**B. Audit Update/Information/Discussion**

President Spehar gave a brief overview of how previous audits were handled and assured the Board that there were no improprieties and the recommendations made were to put best practices in place. Diane Goke, CPA from the accounting firm of Hinesfeld, Meech and Company, PC informed the Board that she is working on getting the yearly audits caught up. The Board packet contained the completed 2012 audit and she is working on the 2013, 2014 and 2015 audits. Some questions were asked and discussion followed. (Copies attached and made a part of the official minutes.)

**C. ADOT IGA/Information/Discussion**

Senior Dean Cullen informed the Board that the IGA with ADOT would provide services to individuals who wish to develop vocational skills to enter the workplace. Questions were asked and some discussion followed.

**D. SCUSD Dual Enrollment IGA/Information/**

Senior Dean Cullen stated that this IGA will provide training in the culinary arts for the dual credit students and will be held at the San Carlos facility. Discussion followed.

**E. GCC Policies/Information/Discussion**

President Spehar informed that Diane Goke's firm is currently working on updating the policies.

**F. Dean's Report/Information/Discussion**

Senior Dean Cullen informed that there were three additions to the report that was originally submitted. The modular unit that we acquired from Gila County has finally been vacated and it should move to the campus within the next two weeks. The new Dental Assisting program will be housed in this modular and the grant from Freeport-McMoRan for this program has been received.

He stated that recruitment time is here. The Deans and the PR Coordinator are acutely aware of what needs to be done. There is a recruitment plan in place.

Members Moorhead and Spehar stated that Scrubs Camp was a success at both Globe and Payson.

**G. Financial Report/Information/Discussion**

Susan Gallo stated that the April 2016 financial report is included in the Board packet. She informed that we are still on track. (Copy attached and made a part of the official minutes.)

Member Brocker reported that the Enrollment Management Subcommittee met and focused mainly on the 55plus population. More data will be gathered and proposals put together for the Board.

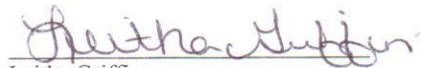
**3. Adjournment/Action**

President Spehar called for a motion to adjourn the work session. .

**Motion 07072016 #1**

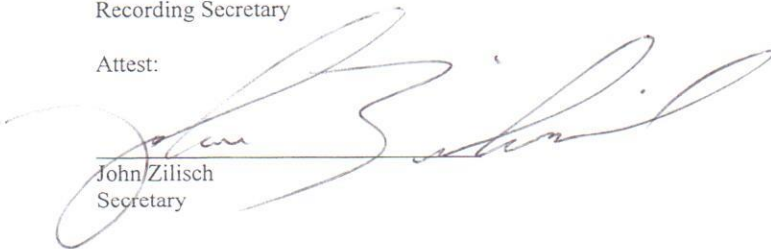
Secretary Zilisch moved to adjourn the Work Session. Member McCreary seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 9:55 a.m.

Respectfully submitted,



Leitha Griffin  
Recording Secretary

Attest:

  
John Zilisch  
Secretary