



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
August 4, 2016  
\*\* APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on August 4, 2016 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Member (Via phone)  
Jerry McCreary, Member  
Samuel I. Moorhead, Member  
John Zilisch, Secretary

**Governing Board Members Absent:**

N/A

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pat Burke, GPC and SC Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Leitha Griffin, Administrative Assistant.

**OTHER GUESTS:** Gila County Supervisor Mike Pastor and City of Globe Manager Paul Jepson.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the work session to order at 9:02 a.m. and called roll. Gila County Supervisor Mike Pastor led the Pledge.

**2. Discussion**

**A. Status of District Recruiting/Information/Discussion**

Senior Dean Cullen shared information concerning the District recruiting plan with the Board. (Copies attached and made a part of the official minutes.)

**B. Status of Gila and San Carlos Campus Recruiting/Information/Discussion**

Dean Burke informed of efforts with the local high schools explaining the benefits of dual enrollment. She also stated that she is working very closely with One Stop Arizona Job Connections so that academic plans can be made for the students' futures. She is hoping to visit the high schools once a month to visit with the seniors.

**C. Status of Payson Campus Recruiting/Information/Discussion**

Dean Butterfield informed that they have been working with the ASPIRE Program to get the general education classes going at the high school. The CTE and Central programs are ongoing. She provided other recruiting information. Senior Dean informed that results show that GCC candidates who took the State Board Nursing exam had a 100% success rate and the CNA program had a 96% success rate for those who took the exam. (Copy attached and made a part of the official minutes.)

**D. IGA Globe Dual Enrollment/Information/Discussion**

Senior Dean Cullen informed of a change which Counsel has requested. It is a clause mandated by State Statute addressing immigration. The clause is necessary to make us compliant. He also informed of the courses that will be available. This item will be ready for action at the regular Board meeting. Comments and discussion followed. (Copies attached and made a part of the official minutes.)

**E. IGA GUSD Agreement for Automotive Training Equipment/Information/Discussion**

Senior Dean Cullen provided background information on the equipment and Counsel also provided information. Questions were asked and discussion followed. (Copies attached and made a part of the official minutes.)

**F. IGA Miami Dual Enrollment/Information/Discussion**

Senior Dean Cullen informed that a Building Trades course has been identified for Miami dual credit students and this IGA will be ready for action at the regular Board meeting. (Copies attached and made a part of the official minutes.)

**G. IGA Payson Central Programs/Information/Discussion**

Senior Dean Cullen informed that because of the change regarding the immigration clause the IGA has been sent back to NAVIT for review. This item should be ready for the September meeting. (Copies attached and made a part of the official minutes.)

**H. IGA NAVIT Dual Enrollment/Information/Discussion**

Senior Dean Cullen informed that because of the change regarding the immigration clause the IGA has been sent back to NAVIT for review. This item should be ready for the September meeting. (Copies attached and made a part of the official minutes.)

**I. Review of District Financial Policies/Information/Discussion**

President Spehar informed that last month the Board heard from the CPA regarding audit deficiencies and how to correct them. Our accounting firm prepared the policy statements. These have been reviewed by staff members and President Spehar also. Some discussion followed. This will be an action item to approve the policies at the regular Board meeting. (Copies attached and made a part of the official minutes.)

**3. Reports****A. President's Report/Information/Discussion**

President Spehar reported that one of the deficiencies was that the campuses needed to have certified appraisals. A certified appraiser has completed the appraisals. GPC appraised for 1.85 million and Payson Campus for 3.8 million. He asked if there was a time for the Board to meet to discuss the model results regarding the costs of becoming a fully organized district. He asked for discussion and October 6th was mentioned.

**B. Senior Dean's Report/Information/Discussion**

Senior Dean Cullen stated that he met with the Department of Corrections, Mark Jones, Director of Programs and Fernando Amador who is the Education Program Director and it was decided that they will move forward and establish Building Trades Construction courses at the prison facility. He provided additional information. (Copy attached and made a part of the official minutes.)

**C. Financial Reports/Information/Discussion**

Susan Gallo stated that she has not received the final financials for June 2016 from EAC yet. The year-end entries are still being made. She will prepare a financial report as soon as the financials are received. The accountants have 2013, 2014, and 2015 and will have the 2016 as soon as she gets the June financials. These will be ready for audit. (Copy attached and made a part of the official minutes.)

**4. Standing Business****A. Update on Verizon/Information/Discussion**

President Spehar met at the campus with several of the contractors involved and believes that confusion has been resolved and we should be able to move forward.

**B. Update on Accreditation Strategy/Information/Discussion**

Member McCreary stated that he had nothing new to report. Member Brocker stated that she had nothing to report.

**C. Update on the Enrollment Management Strategy/Information/Discussion**

Member Brocker stated she had reported on the June meeting and has nothing else to report at this time.

**D. Update on the Legislative Strategy/Information/Discussion**

President Spehar stated that we are out of the Legislative session.

**E. Update on the Communications Strategy/Information/Discussion**

Secretary Zilisch reported that he stopped attending the meetings in June due to travel schedules but the results of the work of the committee should show in fall enrollment. He will be attending the meetings again.

**F. Update on the Partnership Strategy/Information/Discussion**

President Spehar informed that Senior Dean Cullen had reported on meeting with the Department of Corrections and this is an outstanding opportunity for us. Resolution has asked for sponsorship for a roundtable discussion but Senior Dean Cullen stated this needed to be a Board decision. President Spehar suggested that we might meet with them for clarification.

**G. Update on Funding Strategy/Information/Discussion**

Member Moorhead reported that the committee met and determined that there is a need to increase our funding and some sources that will help. Payson Campus will also help with that funding. He attended an excellent presentation in Payson and would like to have that presentation done here at Globe. Discussion was held on accreditation. President Spehar provided information on the model for accreditation. He stated that it was not TriAdvocates model it was the AZ Senate appointed Task Force's model which was updated by TriAdvocates.

Senior Dean Cullen posed the question regarding minutes for the subcommittee meetings. Counsel stated that the subcommittees cannot make decisions they can only make recommendations so therefore minutes may not be necessary.

**5. Items for Next Meeting**

President Spehar asked for items for the next meeting; there was no response

**6. Adjournment/Action**

President Spehar called for a motion to adjourn the work session. .

**Motion 08042016 #1**

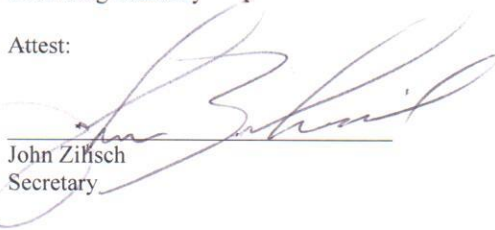
Secretary Zilisch moved to adjourn the Work Session. Member Brocker seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:20 a.m.

Respectfully submitted,



Leitha Griffin  
Recording Secretary

Attest:



John Zilisch  
Secretary