



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
September 1, 2016  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on September 1, 2016 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Member  
Jerry McCreary, Member

**Governing Board Members Absent:**

Samuel I. Moorhead, Member  
John Zilisch, Secretary

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pat Burke, GPC and SC Dean, Pam Butterfield, Payson Campus Dean, Patrice Ballard, Nursing Instructor, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, L.Q.Harris, Software Support Specialist, and Leitha Griffin, Administrative Assistant.

**OTHER GUESTS:** Bryan Seppala, Resolution Copper, Evelyn Vargas, Cobre Valley Regional Medical Center, Rebecca Darling, Resolution Copper and Work Force Roundtable, Karalea Cox, First Arizona and Work Force Roundtable. Gila County Supervisor Mike Pastor arrived later during the meeting.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the Gila Community College Governing Board work session of September 1, 2016, to order at 9:00 a.m. and called roll. He informed that a quorum was present. President Spehar led the Pledge.

**2. Discussion**

**A. Sponsorship and or participation in Resolution Roundtable/Information/Discussion**

Senior Dean Cullen informed the Board that he participated in a kick off of the Roundtable discussion held at CVRMC. A follow-up to that event was the issue of sponsorship; he felt that this issue should be brought before the Board. He stated that he felt participation was warranted but sponsorship may jeopardize a current revenue stream for the College. President Spehar asked the guests present to address the Board individually and provide information on the Roundtable. Resolution Representative Bryan Seppala stated that Central Arizona College is a part of the Roundtable but unable to attend today. Each representative provided information on and purpose of the roundtable. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes)

**B. Nursing Program update and State Board results/Information/Discussion**

Nursing Instructor Patrice Ballard gave the Board an overview of the workings of the Nursing Program. The important fact furnished was that both campuses scored 100% on the NCLEX examination for licensing of nurses. Board members and Senior Dean thanked Instructor Ballard and Payson Instructor Ty Jones for their commitment and dedication to the program.

**C. Review of TriAdvocates Contract Renewal/Information/Discussion**

President Spehar gave TriAdvocates a glowing review for their services during the past year. Some questions were asked regarding the contract and discussion followed. (Copy attached and made a part of the official minutes.)

**D. IGA—CVIT/Information/Discussion**

President Spehar stated that this is the updated contract to accommodate new State Statutes and provide an indemnity clause. Our Counsel has added the necessary information. President Spehar asked for questions; there were none. (Copy attached and made a part of the official minutes.)

**E. IGA—Gila County/Information/Discussion**

President Spehar informed the Board that under this agreement Gila County provides the College with Two Hundred Fifty Thousand (\$250,000) dollars payable in four payments. Our Counsel has put this agreement together. Gila County Supervisor Mike Pastor was thanked for his support of higher education in Gila County.

**3. Reports****A. President's Report/Information/Discussion**

President Spehar reported that Congresswoman Ann Kirkpatrick did visit the Campus on August 24<sup>th</sup>. This visit was on very short notice and the visit was quite short. Senior Dean informed her of how the funding she arranged for the College several years ago to help get our nursing program up and running was being put to good use. He told of the 100% scores on the NCLEX. Different programs were discussed in the short time she was on campus.

**B. Senior Dean's Report/Information/Discussion**

Senior Dean Cullen stated that the day after talking with Congresswoman Kirkpatrick he received an email from Tim Lawrence, Northern Region Education Director for Arizona Department of Corrections. The email informed that there is sufficient interest in our Work Force Training Program and a meeting will be taking place soon. Senior Dean also added that there will be a meeting with the Work Force Opportunities director. This was previously WIA. (Copy attached and made a part of the official minutes.)

President Spehar informed that there would be a meeting in Payson on October 26 to discuss the financial models regarding accreditation. He will furnish all the necessary paperwork as the date approaches.

**C. Financial Reports/Information/Discussion**

Susan Gallo informed that included in the packets is the final financial report for fiscal year 2015- 2016 which ended June 30<sup>th</sup>. Also included is the first report for this fiscal year. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

**4. Standing Business****A. Update on Verizon/Information/Discussion**

President Spehar reported that there are rumors of a construction start date but nothing definite. Contractors are still working with SHIPO regarding the archeological requirements.

**B. Update on Accreditation Strategy/Information/Discussion**

Member McCreary stated that he had nothing new to report. Member Brocker stated that she had nothing to report. They are both hoping that a lot will happen at the October meeting.

**C. Update on the Enrollment Management Strategy/Information/Discussion**

Member Brocker stated that they had not met but she believes that their dual credit enrollment has really been enhanced.

**D. Update on the Legislative Strategy/Information/Discussion**

President Spehar stated that the only item was the TriAdvocates contract. The Legislative Session won't begin for another couple of months.

**E. Update on the Communications Strategy/Information/Discussion**

Senior Dean Cullen informed the Board that the committee did meet to discuss the push on registration. He also addressed the fact that a member of the committee, Trena Grantham has married and left the area. Applications for the vacant position will be reviewed by the committee.

**F. Update on the Partnership Strategy/Information/Discussion**

President Spehar informed that Senior Dean Cullen is working on the DOC program. He also added that they will be looking at the Home Land Security program with the help of Congresswoman Kirkpatrick.

**G. Update on Funding Strategy/Information/Discussion**

President Spehar reported that this committee had not met so there was nothing new to report.

Counsel questioned the contract for TriAdvocates because it does not have the new State Statute information that is required. President Spehar asked if the contract could be approved provisionally subject to the inclusion of the necessary articles.

**5. Adjournment/Action**

President Spehar called for a motion to adjourn the work session.

**Motion 09012016 #1**

Member McCreary moved to adjourn the Work Session. Member Brocker seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:35 a.m.

Respectfully submitted,



Leitha Griffin  
Recording Secretary

Attest:



John Zilisch  
Secretary