



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
October 6, 2016  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on October 6, 2016 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Member  
Jerry McCreary, Member  
Samuel I. Moorhead, Member  
John Zilisch, Secretary (Via Phone)

**Governing Board Members Absent:**

N/A

**Staff Present:**

B. Stephen Cullen, Senior Dean, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, L.Q. Harris, Software Support Specialist, and Leitha Griffin, Administrative Assistant.

**OTHER GUESTS:** Michele Nelson from *The Payson Roundup*, Susan Newby and Christina Throop from WIOA.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the Gila Community College Governing Board Work Session of October 6, 2016, to order at 9:09 a.m. He stated that all Board Members were present and there was a quorum. Member Moorhead led the Pledge.

**2. Discussion**

**A. Status of transition from Pinal & Gila to Apache, Navajo & Gila/Information/Discussion**

Christina Throop and Susan Newby from Northeastern Arizona Innovative Workforce Solutions provided information on the Workforce Innovation and Opportunity Act of 2014 (WIOA). Handouts were given to the Board Members. The presentation included the Act's function, changes in the new Act and the services provided. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

**B. IGA—Equipment Use/Information/Discussion**

Senior Dean Cullen gave background information on the equipment (Hunter L404 front end alignment machine) that is currently housed at Globe High School Automotive Technology Lab and why it was beneficial to the College to leave it there. Counsel recommended a couple of minor changes in the IGA. Some questions were asked discussion followed. (Copy of handout attached and made a part of the official minutes.)

**3. Reports**

**A. President's Report/Information/Discussion**

President Spehar stated that Leitha Griffin applied and was selected to fill the position vacated by Trena Grantham. He announced that a special Board meeting has been scheduled for October 26<sup>th</sup> at 10:00 am at the Payson Campus. The sole purpose of the meeting is to review and discuss all of the information related to the two presentations on the costs of becoming a fully organized district. He stated that he will be sending out all of the information in a timely manner. He informed that he signed an addendum to the CVIT and the TriAdvocates contracts. On October 19 at 10:00 a.m. there will be a groundbreaking ceremony for the new Allied Health Building and the Dental Assisting Program at the Gila Pueblo Campus. Invitations will be sent and all are invited. President Spehar congratulated Dean Butterfield and Dean Burke for a job well done in increasing enrollment.

He also informed that Board Member McCreary had recommended that a line titled Board Members' Report be added on the work session agenda under the Reports section. No vote was taken but President Spehar asked Leitha to simply include a line on the next agenda.

Member Brocker reported that the *Payson Roundup* had received overall general excellence recognition in advertising and reporting.

President Spehar stated that he received notice that the School Board Association would be meeting in Payson and they will be selecting members from Gila County to be representatives to the Board. Member Brocker is registered to attend. Member Zilisch informed that he did not complete forms to run for his Board position but if no one runs he would be willing to be considered as an appointee.

**B. Senior Dean's Report/Information/Discussion**

Senior Dean Cullen stated that he had a couple of items to add to his submitted report. The spring schedule of classes for the District has been completed and submitted. He will be meeting with the Department of Corrections next week to discuss the proposed Building Trades Program at the facility outside of Globe. A first time Fire Science Advisory Committee meeting was held in Globe last week. The importance of this meeting was that we will now qualify for Carl Perkins funding. Representatives from Payson Fire, Tri-City Fire, and Globe Fire were in attendance.

Senior Dean will be meeting with the president of the San Carlos Apache College on November 15<sup>th</sup>.

The Dental Assisting Program equipment has been ordered and funds from the Freeport-McMoRan grant were used for the purchase. (Copy attached and made a part of the official minutes.)

Secretary Zilisch stated that in looking at the Senior Dean's reports over the months and he feels that everything is geared to benefit the Globe Campus and not Payson. He will come prepared to discuss this at the next meeting. Discussion followed.

**C. Financial Reports/Information/Discussion**

Susan Gallo informed that included in the packets is the financial report for August 2016. She stated that we have not received a large portion of our property taxes yet. She also reported that the CPA firm has been on campus preparing the financials for the 2013, 2014, 2015 and 2016 audits. President thanked Susan for all her diligent work with the audit deficiencies. Member Brocker asked if comparisons could be included in the monthly report. (Copy attached and made a part of the official minutes.)

**4. Standing Business**

**A. Update on Verizon/Information/Discussion**

President Spehar reported that he has been in contact with Verizon and had received a communication stating that they have a treatment plan approved by SHIPO so he is in hopes that things will start moving this month.

**B. Update on Accreditation Strategy/Information/Discussion**

Member McCreary stated that there was no meeting in September due to the upcoming meeting in October.

**C. Update on the Enrollment Management Strategy/Information/Discussion**

Member Brocker stated that once the October meeting is completed they will know what direction to take the Enrollment Management Strategy.

**D. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that the only item he had to report was completing the TriAdvocates contract.

**E. Update on the Communications Strategy/Information/Discussion**

Member Zilisch reported that the committee met last month and decided not to continue meeting for a while since everything was in place for the upcoming semester. He stated that Dean Butterfield had asked him to participate with her in local presentations to local associations and service organizations. He said he was delighted to accompany the Dean on these presentations.

**F. Update on the Partnership Strategy/Information/Discussion**

President Spehar informed that at this time, Senior Dean Cullen is still working on the DOC program.

**G. Update on Funding Strategy/Information/Discussion**

Member Moorhead informed that the committee did not meet during September. He stated that he heard that Miami High School students who are dually enrolled are attending Grand Canyon University and Grand Canyon is covering their tuition. He thought the Board should look into this.

**5. Adjournment/Action**

President Spehar called for a motion to adjourn the work session.

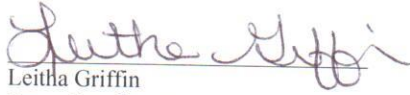
**Motion 10062016 #1**

Member Brocker moved to adjourn the Work Session. Member Moorhead seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:25 a.m.

He asked for the Board to reconvene at 10:35 for the Regular Session.



Respectfully submitted,



Leitha Griffin  
Recording Secretary

Attest:

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John Zilisch  
Secretary

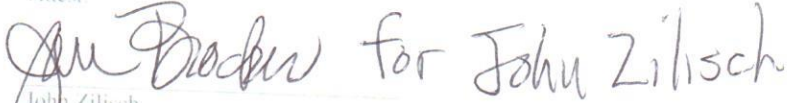
October 6, 2016

Respectfully submitted,



Leitha Griffin  
Recording Secretary

Attest:



for John Zilisch

John Zilisch  
Secretary