



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
November 3, 2016
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on November 3, 2016 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Brocker, Member
Jerry McCreary, Member
Samuel I. Moorhead, Member
John Zilisch, Secretary (Via Phone)

Governing Board Members Absent:

N/A

Staff Present:

Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, L.Q. Harris, Software Support Specialist, and Leitha Griffin, Administrative Assistant.

OTHER GUESTS: Abigail Corn with Aviant Hospice and Kurt Knauss from Freeport.

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called the Gila Community College Governing Board Work Session of November 3, 2016, to order at 9:10 a.m. He stated that all Board Members were present. Member McCreary led the Pledge.

2. Discussion

A. IGA with Globe Unified School District-Equipment Use/Information/Discussion

President Spehar informed the Board that this IGA covers the alignment machine which was discussed at the last meeting. Counsel has addressed some issues that needed to be updated. This item will be discussed in the regular meeting following this work session. (Copy attached and made a part of the official minutes.)

B. District Metric/Information/Discussion

President Spehar stated that at the last meeting updating the District metrics for the fall semester of 2016 was discussed. He then reviewed the slides presented to the Board. Members Brocker and McCreary asked questions regarding headcount and enrollment and discussion followed. Secretary Zilisch and member Brocker questioned the staff numbers and also had some land questions. Members wanted employee information included in this report. (Copy attached and made a part of the official minutes.)

C. Possible action, including ratification, regarding previous Board action on March 12, 2015 for additional parking lot lighting and parking lot light upgrades and payment of costs/Information/Discussion

President Spehar informed the Board that the March 12, 2015 minutes are included in this packet in order to show the item under 4. B. This is in regard to the Payson lighting costs. The accountant has informed us that the cost involved needs to be ratified by the Board even though payment was approved by Secretary Zilisch. This item will be addressed at the regular Board meeting. No questions were asked. (Copy attached and made a part of the official minutes.) Counselor Dalton addressed the requirements of ratification and that approval may be all that is needed at the regular meeting.

D. Special meeting date for financial model/Information/Discussion

President Spehar requested a tentative meeting date be set to discuss the financial model. The October meeting was cancelled. Tuesday, January 10, 2017 was set as a tentative date.

3. Reports**A. President's Report/Information/Discussion**

President Spehar stated that Senior Dean Cullen was absent from the meeting today due to meeting with managers from the Department of Corrections at the Globe facility. The meeting is to discuss getting a program up and running at the Globe facility. He informed that there will be a Globe-Miami Chamber Mixer on Wednesday, November 16th at the Gila Pueblo Campus at 5:30 p.m.

B. Senior Dean's Report/Information/Discussion

President Spehar informed that Senior Dean Cullen asked him to mention that by the end of November all employees will have completed Title IX Training. This information is in addition to his submitted report. Enrollment is up 42 FTSE. He informed that the January Board meeting will be held on Thursday, January 5, 2017, and the Board packet will be sent out by December 16th before the campus closes for Holiday Break. (Copy attached and made a part of the official minutes.)

C. Financial Reports/Information/Discussion

Susan Gallo informed that included in the packets is the financial recap for September 2016. As requested by member Brocker she included year to date columns. She also reported that the CPA firm has submitted the financials for the 2013, 2014, and 2015 audits to the Auditor General. There will be a web conference on Monday with the Auditor General. President thanked Susan for all her work with the audits. (Copy attached and made a part of the official minutes.)

4. Standing Business**A. Update on Verizon/Information/Discussion**

President Spehar reported that the archeologist has complied with SHIPO'S request. No artifacts were found. Overall the site is clean and Verizon can now move forward.

B. Update on Accreditation Strategy/Information/Discussion

Member McCreary questioned Member Brocker about having copy of the request sent to the Higher Learning Commission. She responded that she had everything and more. He stated that he has enjoyed working on this committee and he hopes the work continues.

C. Update on the Enrollment Management Strategy/Information/Discussion

Member Brocker did attend the ASBA meeting held in October.

D. Update on the Legislative Strategy/Information/Discussion

President Spehar stated that there is nothing to report at this time. The Legislature is not in session.

E. Update on the Communications Strategy/Information/Discussion

Secretary Zilisch reported that he has been traveling and therefore has not met with the committee. He has been in touch with Dean Butterfield.

F. Update on the Partnership Strategy/Information/Discussion

President Spehar informed that Senior Dean Cullen is currently meeting with the Department of Corrections and hopefully this program will be up and running. A very successful groundbreaking ceremony was held for the new Dental Assisting Allied Health building. Approximately 65 people were in attendance.

G. Update on Funding Strategy/Information/Discussion

Member Moorhead informed that the committee itself did not meet. He stated that he has been making presentations promoting the college.

5. Adjournment/Action

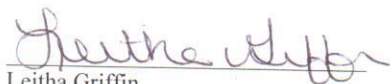
President Spehar called for a motion to adjourn the work session.

Motion 10062016 #1

Member McCreary moved to adjourn the Work Session. Member Brocker seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:40 a.m.

He asked for the Board to reconvene at 10:50 for the Regular Session.

Respectfully submitted,



Leitha Griffin
Recording Secretary

Attest:

John Zilisch
Secretary

Governing Board Minutes

November 3, 2016

Jan Bricker for John Zilisch
John Zilisch
Secretary