



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
January 5, 2017
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on January 5, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Brocker, Member
Kurt Knauss, Member
Samuel I. Moorhead, Member (Excused absence)

Governing Board Members Absent:

N/A

Staff Present:

Senior Dean Steve Cullen, Payson Campus Dean Pam Butterfield, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, L.Q. Harris, Software Support Specialist, Leitha Griffin, Administrative Assistant, and Chastity Van Buskirk, Administrative Assistant.

OTHER GUESTS: Jerry McCreary, Ty Jones, Nursing Instructor, Lois Grumbo, Assistant Nursing Instructor and John Zilisch

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called the Gila Community College Governing Board Work Session of January 5, 2017, to order at 9:00 a.m. He introduced new Board Member Kurt Knauss. Full Board accounted for at this time pending the appointment of the open position left by Mr. Zilisch. Member Brocker led the Pledge. Senior Dean Cullen introduced Chastity Van Buskirk the new Administrative Assistant.

2. Discussion

A. Schedule special meeting date for financial model/Information/Discussion

President Spehar informed the Board that he is recommending that the date for this special meeting not take place until Superintendent Sandoval appoints a new Board Member in Payson. He stated that the new Board Member must be well informed. A tentative date of February 10, 2017 was noted.

B. Budget Timeline/Information/Discussion

Senior Dean Cullen informed the Board of the projected timelines for the budget. He noted the three important dates: April 6, May 4 and June 1. He also reminded the Board of their obligation to approve or not approve the budget for fiscal year 2017-2018. (Copy attached and made a part of the official minutes.)

C. IGA with U.S. Department of Agriculture—Forest Service/Information/Discussion

President Spehar asked Senior Dean Cullen to explain the IGA. Senior Dean stated that this is a first time contract (Intergovernmental Agreement) with the U.S. Department of Agriculture-Forest Service, Payson Ranger District. The contract provides information for the Wildland Fire Science Courses to be taught at the Payson Campus. Rangers will come on campus as our employees to teach and pay for them will go directly back to their agency. This item will be handled at the regular meeting. (Copy attached and made a part of the official minutes.)

D. Determine the day of the week GCC Governing Board meetings will be held in 2017/Information/Discussion
President Spehar suggested that the schedule remain the same as it is now. He asked Board members in attendance and they agreed. This item will be handled in the regular session.

E. Election of Officers/Information/Discussion

President Spehar informed the Board that at the regular meeting a President and a Secretary will need to be elected.

G. Board Consideration to organize a Capital Campaign to establish an Allied Healthcare Center in Payson Information/Discussion

President Spehar called on Dean Butterfield to take lead on this discussion. She thanked Banner Payson Medical Center for allowing the use of a building for the Nursing and CNA clinicals. CPR, Phlebotomy and EMT skills are also taught at the Medical Center. She explained the need and her vision for an Allied Healthcare Center.

H. MOU with Aviant Hospice

President Spehar stated that he totally supports the College being involved with the Hospice Program. His only concern is that Gila County Community College District not be liable in any way for any activity that might occur in the Hospice situation. Counsel Dalton was asked to comment. Questions were asked and discussion followed. President Spehar and Senior Dean will work on a draft to protect the College and present it to Counsel for review.

3. Reports

A. President's Report/Information/Discussion

President Spehar informed that in December Gila Pueblo Campus had a Legislative visit that was coordinated by TriAdvocates and only Legislative District 8 representatives attended. It was a meet and greet and tour of the campus. TriAdvocates is working on a visit for the Payson Campus. He also mentioned that TriAdvocates is going to work on securing a visit from the new Congressman.

Superintendent Sandoval swore in new Board Member Knauss in December.

A grant application filed through ADOT is being worked on to capture STEM funding for activities for high school students.

B. Senior Dean's Report/Information/Discussion

Senior Dean Cullen informed that he had a couple of updates to his original submitted report. He will meet with the DOC officials to finalize the contract for services at the Globe Prison facility. Courses to be taught will create a portfolio for the incarcerated who are about to be released so they can be gainfully employed.

The ADOT Grant has been completed. We are awaiting information on this grant. Working with ADOT again with the Building Trades Program. This program has been very successful.

Senior Dean met with Globe Unified School District Principal to discuss placing one of our math instructors in their building to bolster student performance in the area of mathematics. He is asking Globe Unified to pay one-half of the instructor's salary for the provided services.

There are 15 students ready for the Dental Assisting program which will begin January 11th. CVIT will be placing students in this program next fall. (Copy attached and made a part of the official minutes.)

C. Financial Reports/Information/Discussion

Susan Gallo informed that included in the packets is the financial report for October 2016. She stated that everything is on budget and at the next meeting November and December financials will be available. Some questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

4. Standing Business

A. Update on Verizon/Information/Discussion

President Spehar reported that he spoke with a Verizon representative and the approval to complete the Verizon cell tower project on the light post is now hung up with NEPA (National Environmental Policy Act). We are awaiting approval from two Native American Tribes.

B. Update on Accreditation Strategy/Information/Discussion

Member Brocker commented that everything has been on hold during the break. She believes the special meeting will determine what we have and what we need.

C. Update on the Enrollment Management Strategy/Information/Discussion

Member Brocker stated she will try and schedule a committee meeting in February or March. They will be looking to discuss Senior Tuition rates.

D. Update on the Legislative Strategy/Information/Discussion President Spehar stated that the contract with TriAdvocates was renewed. They have been busy arranging meetings and preparing for the upcoming session.

E. Update on the Communications Strategy/Information/Discussion

President Spehar called upon Leitha Griffin to share the happenings of the communications meetings. She informed that she is attending community events in both Globe and Payson. She met with the Payson High School Counselor, several media organizations and she and Ron recorded Cosmetology students and clips of them will be made to be played in the high school. She attended MHS College Night.

F. Update on the Partnership Strategy/Information/Discussion

President Spehar informed that this was covered earlier and he wanted to compliment Senior Dean Cullen for working through the DOC contract and bringing it to fruition. Bringing back ADOT is an excellent move. The lobbying firm is working to keep ADOT focused on GCC to bring on a full time program.

G. Update on Funding Strategy/Information/Discussion

President Spehar reported that member Moorhead did not have any information for us today.

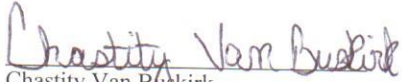
5. **Adjournment/Action**

President Spehar called for a motion to adjourn the work session.

Motion 01052017 #1

Member Brocker moved to adjourn the Work Session. Member Knauss seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:15 a.m.

Respectfully submitted,



Chastity Van Buskirk
Recording Secretary

Attest:


Secretary