



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
February 2, 2017  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on February 2, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member

**Governing Board Members Absent:**

N/A

**Staff Present:**

Senior Dean Steve Cullen, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, L.Q. Harris, Software Support Specialist, Leitha Griffin, Marketing/Community Relations Coordinator, and Chastity Van Buskirk, J administrative J ssistant.

**OTHER GUESTS: No guests in attendance.**

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the Gila Community College Governing Board Work Session of February 2, 2017, to order at 9:00 a.m. President Spehar asked that the record show a quorum is present. Secretary Brocker led the Pledge.

**2. Discussion**

**A. MOU with Aviant Hospice/Information/Discussion**

President Spehar informed the Board that the MOU now includes the liability and indemnity language that was discussed at the last meeting. Discussion regarding the following revisions to be made: replace "nursing students" with "allied health care students (hereinafter referred to as 'student' or 'students')" and combine paragraphs 12 and 13. Chastity will make the changes as requested. (Copy attached and made a part of the official minutes.)

**B. MOU with Department of Corrections/Information/Discussion**

Senior Dean Cullen informed the Board that the contract appears to be moving forward. Senior Dean received an email from Fernando 2 mador informing him that the cost and financial details are still being finalized. He stated that we should have the contract shortly.

**C. MOU with Department of Transportation/Information/Discussion**

Senior Dean Cullen stated that the Department of Transportation is extremely pleased with the deliverables that we have provided. The on-the-job training manager for the ADOT Civil Rights Office informed Senior Dean that they would like to move the contract out to cover a five-year period. He stated that Counsel will need to review the contract before it is ready for signatures. A special Board meeting may be arranged to discuss and adopt the MOU with DOC and ADOT.

**3. Reports (line up with 1 & 2)**

**A. President's Report/Information/Discussion**

President Spehar informed the Board these are not the final numbers for the semester but the good news is that FTSE is up 56.6 at Gila Pueblo Campus and 28.37 at the Payson Campus. San Carlos Campus was down -2.2. Together this is an increase of about 85 FTSE. Official final numbers will be known on February 24<sup>th</sup>.

President Spehar stated that he had received two applications for the open seat on the Board. Superintendent Sandoval has requested that a committee be formed to interview the applicants. President reminded the Board that this appointment will be made by Superintendent Sandoval. President named Secretary Brocker, himself, and Deans Cullen, Burke, and Butterfield as the interview committee with member Moorhead as an alternate. A date of February 10<sup>th</sup> from 3:00 p.m. to 5:00 p.m. was discussed.

**B. Senior Dean's Report/Information/Discussion**

Senior Dean Cullen informed that he had a couple of updates to his original submitted report. He met with the Globe Unified School District Superintendent, the Globe High School Principal, and Dean Burke to discuss "Early College" at the high school. The pilot program will be brought before the Globe Unified School Board. The second update was that Dean Butterfield has been working with Dr. Munoz. He is offering approximately 3,000 square feet in the basement beneath his practice, which would be used for training space for the skills lab. He is also offering funding to build out that skills lab. (Copy attached and made a part of the official minutes.)

**C. Financial Reports/Information/Discussion**

Susan Gallo informed that included in the packets are the financials for November and December 2016 which gives us six months of fiscal data. She stated that at the end of December we have received a little over half of what is due on property taxes and half of the State Aid has been received. Total expenses are down from 2015. Some questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

**4. Standing Business****A. Update on Verizon/Information/Discussion**

President Spehar reported that he received an email from Verizon's representative who advised that under the NEPA (National Environmental Policy Act) the two Native American Tribes have granted their approval for the cell tower. However, after their approval there is a process that must be followed before the project moves forward.

**B. Update on Accreditation Strategy/Information/Discussion**

Secretary Brocker commented that everything has been on hold until it is determined what direction we want to take. She believes the special meeting will determine what we have and what we need.

**C. Update on the Enrollment Management Strategy/Information/Discussion**

Secretary Brocker stated she, Dean Burke, and Dean Butterfield met on January 27<sup>th</sup>. Senior populations were discussed as well as Senior Tuition rates and other options to bring in revenue.

**D. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that most of what is being discussed is in regard to K-12 and doesn't really affect us.

**E. Update on the Communications Strategy/Information/Discussion**

Leitha Griffin shared that she is updating all of our course literature. Dean Butterfield will be bringing a lot of students on campus and hopefully the updated course literature will motivate them to call and meet with an advisor. She informed that she has been asked to sit on the Chamber of Commerce Board and the Copper Cities for Education Cohorts. She is currently attending meetings for upcoming special community events. She also explained the social media she is using to promote the College. Counsel asked to be informed of any Board Members that have their own Facebook pages so that he can take a look. Much discussion followed.

**F. Update on the Partnership Strategy/Information/Discussion**

President Spehar informed that this was covered earlier when Senior Dean Cullen informed about the ADOT and DOC contracts and the work Dean Butterfield is doing with Dr. Munoz.

**G. Update on Funding Strategy/Information/Discussion**

Member Moorhead did not have any information for us today other than he is waiting for the special meeting to discuss what it is going to take for accreditation.

Senior Dean Cullen informed that he is writing another grant with Freeport McMoran Community Partner Foundation and it is primarily for self-breathing apparatuses and turnouts. The deadline is March 15, 2017, and if successful the funding (\$102,000) will be available at the end of May.

**5. Adjournment/Action**

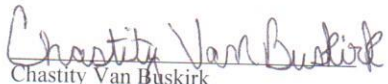
President Spehar called for a motion to adjourn the work session.

**Motion 02022017 #1**

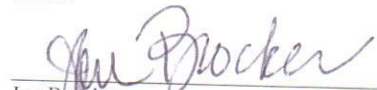
Member Moorhead moved to adjourn the Work Session. Member Knauss seconded the motion. Vote taken; motion passed unanimously. Meeting adjourned at 10:00 a.m.

President Spehar asked that the Board reconvene at 10:10 a.m.

Respectfully submitted,

  
Chastity Van Buskirk  
Recording Secretary

Attest:

  
Jan Brocker  
Secretary