



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
May 4, 2017
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on May 4, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Brocker, Secretary
Samuel I. Moorhead, Member
Jennifer White, Member

Governing Board Members Absent:

Kurt Knauss, Member (Excused Absence)

Staff Present:

Senior Dean Steve Cullen, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, Marketing/Community Relations Coordinator, L.Q. Harris, Software Support Specialist, Jeff Dalton, Gila County Attorney's Office, Mike Pastor, Coordinator Regional Training Center, and Chastity Van Buskirk, Administrative Assistant.

OTHER GUESTS: Robert Armenta, Globe High School Principal, Jerry Jennex, Superintendent GUSD, Jerry McCreary and John O'Donnell of Pinal Mountain Foundation, Michele Nelson, Payson Roundup, Karen Hunter, GPC Cosmetology and Cheryl Ritch, Payson Cosmetology and volunteers Marion Grill, Glen McCombs, Linda McCombs, Larry Bashaw, Richard Levesque, Lynne Wheeler, Barbara Miller, Diane Arnold.

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called the Gila Community College Governing Board Work Session of May 4, 2017, to order at 9:04 a.m. President called roll and Member Moorhead led the Pledge.

2. Certificates of Appreciation to Volunteers Restoring the Xeriscape Garden on the Payson Campus

Dean Butterfield presented Certificates of Appreciation to the volunteers who refurbished the Xeriscape Garden at the Payson Campus.

3. Update on Cosmetology Programs

Karen Hunter Director of GPC Cosmetology provided information on projects and creativity she allows during class time. She also informed that she has the students run through a mock State Board exam and she brings in educators from different companies to demonstrate their different products.

Cheryl Rich from the Payson Campus provided financials related to the Payson Cosmetology Program. Over \$24,000 was raised from August of 2016. This amount included sales, gift certificates, and product sales. On May 20th the academy will host their first Open House. Residents are invited to come watch the students in action. The theme for the competition will be the "80s" and students will be judged by local stylists and a teacher from the high school drama center. Social media was mentioned by both cosmetology instructors.

4. Discussion

A. Status - Globe High School College Academy Program/Information/Discussion

Mr. Robert Armenta expressed excitement over the program being offered for the students. He stated that there were 160 students who are interested in the program. He informed that placement testing of the students should begin next week. The high school scheduling should take place on May 22nd. College Night will be held on May 16th, which will provide parents with information about the program and hopefully result in some students registering. Superintendent

Jennex informed the Board that the GUSD Board is on board with the new program being offered. Funding and other questions were asked and discussion followed.

B. 2017-2018 Budget/Information/Discussion

President Spehar called on Dr. Cullen. He stated that he was prepared to go through three budget schedules to meet Arizona Revised Statute requirements. He explained the slides as they were shown. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

C. Frank Lloyd Wright School of Architecture MOU/Information/Discussion

President Spehar reviewed items in the MOU. He informed that students at the Regional Training Center will be partnering and working with the Frank Lloyd Wright School of Architecture on public projects only. All project supplies will be provided (100%) by the Frank Lloyd Wright School of Architecture. The College will provide the students, supervision of those students, the facility, and equipment. Questions were asked and discussion followed. (Copy attached and made a part of the official minutes.)

D. ADOT/NSTI IGA/Information/Discussion

Sr. Dean Cullen stated that the IGA was in the Board packet. Sr. Dean Cullen also informed the Board that Mr. Cory Foster of the Department of Transportation who was a guest at last month's meeting has become a very strong supporter of Gila Community College and its students. He was instrumental in giving us the opportunity to write a grant for the Summer Institute Stems Program through the Federal Highway Administration. The approved grant is for a two week summer camp based in Stems curriculum. It has been offered to both Globe and Payson Campuses. Sr. Dean Cullen explained what the program entails. President Spehar asked for questions; there was no response. (Copy attached and made a part of the official minutes.)

E. Special Meeting Schedule/Information/Discussion

President Spehar discussed different dates with Board Members. July 8th was the date discussed as well as the 27th and 28th of June. The dates would be discussed with member Knauss.

5. Reports

A. President's Report/Information/Discussion

President Spehar informed the Board that graduation was approaching next week and he encouraged the Board members to attend both ceremonies if possible. He stated that there would be 62 graduates and 133 Certificates. President Spehar spoke about the Legislative Initiative that was launched a couple of years ago. He stated that it was starting to bear fruit. The initiative was regarding 301 funding. Representative Cook took this issue on as an item he championed and it looks promising. If approved for Work Force Development we would get \$250,000 this year and \$200,000 for the next 2 years. He was in hopes that it would be approved today. It is possible that our FTSE monies would increase also.

Member Moorhead encouraged the Board members to attend the Nursing Pinning ceremonies also.

B. Sr. Dean's Report/Information/Discussion

Senior Dean Cullen informed that he had met with a representative from ASU. Recruiting plan for students in Gila County was discussed. Sr. Dean also talked with Adam Harkel the apprenticeship training representative from the Department of Economic Security. Mr Harkel is requesting that the College be part of an outlet for apprenticeships. Fourteen programs align with their current apprenticeships through the Department of Labor. Sr. Dean informed that in June there would be a meeting with the employers where the apprenticeships would take place.

He stated that he is working on the IGA with CVIT and soon with Globe and Miami. He has asked Dean Butterfield to provide him with an IGA for the classes taught at Payson High School. Sr. Dean informed that he would be attending a scholarship ceremony in Payson with Dean Butterfield with scholarships coming from The Friends of Rim Country GCC.

C. Financial Report/Information/Discussion

Susan Gallo reported that the financials were emailed out on Monday. She stated that the 3rd quarter billing from EAC has not been received yet. Regarding property taxes we should be receiving the main portion in May. She stated that we were doing well. Question was asked regarding the audits and Susan replied that the State Auditors have everything needed to complete 2016. She also informed that monthly information is being sent to our auditors. This was a recommendation made by the State Auditors. Secretary Brocker asked if the information that is emailed late could be sent to the office staff. Susan asked if there were any questions; there was no response.

6. Standing Business

A. Update on Verizon/Information/Discussion

President Spehar reported that Verizon has installed the pole but we have not been paid as of this date. Sr. Dean reported that the tower has not been activated. President Spehar informed that he would contact Verizon today and urge them to deliver the money.

B. Update on Accreditation Strategy/Information/Discussion

Secretary Brocker stated that she had nothing to report at this time.

C. Update on the Enrollment Management Strategy/Information/Discussion

Secretary Brocker responded that she had nothing to report at this time.

D. Update on the Legislative Strategy/Information/Discussion

President Spehar informed that he had already discussed this item in his report.

E. Update on the Communications Strategy/Information/Discussion

Leitha Griffin informed the Board regarding the STEM FEST which was combined with our Arbor Day Celebration. She reported that there were 39 exhibitors and many volunteers and approximately 700 visitors to the campus. This day also included the dedication of the Allied Health Building to Mike Pastor. Pinal Mountain Foundation sold food and drinks so it was a good fund raiser for them. Leitha Informed the Board that she and Christine Lopez from the Gila County School Superintendent's office will be traveling to Payson in a couple of weeks to view the Payson Campus and discuss holding the STEM FEST in the fall. Member Moorhead and President Spehar commented on the nice articles that have been printed in the local papers thanks to Leitha's efforts.

F. Update on the Partnership Strategy/Information/Discussion

President Spehar reported that today we heard about the partnership with Globe High School and also the potential apprenticeship partnership with the Department of Economic Security and the Prison program partnership.

G. Update on Funding Strategy/Information/Discussion

Member Moorhead informed that the Funding Strategy had nothing to report at this time.

President Spehar asked that the Board return at 10:50 to convene the regular session.

7. Adjournment/Action


President Spehar called for a motion to adjourn the work session of May 4, 2017 and move on to the regular meeting.

Motion 0504017 #1


Secretary Brocker moved to adjourn the Work Session. Member Moorhead seconded the motion. All in favor signify by saying aye. All opposed signify by saying nay. The ayes have it; motion carries.

Meeting adjourned at 10:39 a.m.

Respectfully submitted,


Chastity Van Buskirk
Recording Secretary

Attest:


Jan Brocker
Secretary