



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
August 3, 2017
** APPROVED****

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on August 3, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President
Jan Brocker, Secretary
Samuel I. Moorhead, Member
Kurt Knauss, Member

Governing Board Members Absent:

Jennifer White, Member

Staff Present:

B. Stephen Cullen, Senior Dean, Pat Burke, GPC Dean, Pam Butterfield Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L.Q. Harris, Software Support Specialist, and Chastity Van Buskirk, Administrative Assistant.

OTHER GUESTS: There were no guests in attendance at Globe or Payson when the meeting was called to order. Michele Nelson of the *Payson* Roundup arrived during the meeting.

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

President Spehar called the Gila Community College District work session to order at 9:00 a.m. and called roll. He asked that the record show that Member White was absent at the time of roll call. Member Moorhead led the Pledge.

2. Discussion

A. Addendum to Globe USD IGA/Information/Discussion

President Spehar asked Sr. Dean Cullen to provide information. Sr. Dean Cullen explained that the IGA had been approved at a previous meeting, but the Globe Unified Superintendent and Principal asked for an additional course to be added. The added course will be billed at \$11,000 making the total \$32,000. (Copy attached and made a part of the official minutes.)

B. ASU IGA/Information/Discussion

President Spehar indicated that there was a copy in the Board packet. This program will provide teacher training opportunities at Gila Community College through ASU. President asked if there were any questions and there was no response. (Copy attached and made a part of the official minutes.)

C. NAVIT CTE Dual Enrollment IGA with Addendum /Information/Discussion

President Spehar stated that the only change was the addendum that ARS requires us to include in all agreements for immigration purposes. On the advice of Counsel, it has been added. President asked if there was any discussion, comments or questions, and there was no response. (Copy attached and made a part of the official minutes.)

D. NAVIT Central Programs (JTED) IGA with Addendum/Information/Discussion

President Spehar stated that the second NAVIT IGA is regarding the JTED and the immigration language was also added to this IGA. (Copy attached and made a part of the official minutes.)

E. Frank Lloyd Wright School of Architecture MOU/Information/Discussion

President Spehar stated that this item must be tabled because there are significant changes to the new document he received and it must be reviewed by Counsel. (Copy attached and made a part of the official minutes.)

F. Special Meeting Schedule Date/Information/Discussion

President Spehar informed that the special meeting date is scheduled for August 5th at Roosevelt. It has been confirmed that the Roosevelt location is available from 9:00 am to 5:00 pm. He asked that the Board members bring something to eat. He reminded that it is a work session meeting so there will be no decisions made. Member Moorhead asked that dual enrollment equity on tuition be discussed.

3. Reports/Information/Discussion**A. President/Board Report/Information/Discussion**

President Spehar thanked Counselor Dalton for all the work on the IGAs, and MOUs. President informed the Board that on August 1, Secretary Brocker, Dean Butterfield, Sr. Dean Cullen, Leitha Griffin, and he attended the Payson Chamber luncheon. President Spehar informed that partnerships had been discussed at an earlier meeting with the Economic Development Director. Their purpose at the luncheon was to roll out to their chamber members a couple of surveys that Sr. Dean Cullen prepared and are on line at Survey Monkey. One survey is for the business community and the other is for John Q. Public. The results will be compiled and shared with the Payson team. Secretary Brocker informed the Board that the *Payson Roundup* had provided links to the surveys.

B. Sr. Dean's Report/Information/Discussion

Sr. Dean Cullen stated that he had a couple of brief items. He informed that we are currently working to provide EMT training to 10 individuals in Pleasant Valley. Two different methods are being looked at and we should have a definite plan soon. Pleasant Valley has no trained EMTs at the present time.

He informed that he had spoken to Dean Butterfield about the Payson High School welding effort. The information he has gathered indicates that there are some building issues and they will need at least a semester to work through those issues. Hopefully we will be able to provide a program second semester.

The prison program is currently in place and our enrollment has grown from 10 to 20 students. Ron has taken the computers that were in storage and updated them for use at the prison computer classes. The warden at the Florence Prison has approved moving inmates to the Regional Training Center when other students aren't in class. They will take flagging and OSHA 10 training.

The inmates who will be released soon may be able to train as Wildland Firefighters.

Sr. Dean informed that two new Allied Health instructors have been hired, one in Payson and one in Globe.

Sr. Dean Cullen reported that the labor laws regarding adjunct faculty only working 9 clock hours a week have greatly affected us since the largest segment of our instructional staff is adjunct faculty.

C. Financial Report/Information/Discussion

Susan Gallo informed that the preliminary year-end report for June 2017 was in the Board packet. EAC still needs to make some adjustments. The only thing that is not included is the 3rd quarter billing. The 4th quarter billing is usually received in September or October when they get all the final journal entries completed. Susan also reported that the auditors have been going through all the files and informed her that the College should not be paying for water for its employees. She is checking with EAC to see how some of the items the auditors have suggested are being handled.

Recess at 9:37 am due to technical issues

Reconvene at 9:40 am

Secretary Brocker had a question regarding the report and Susan responded that she would get an updated copy sent.

4. Standing Business/Information/Discussion**A. Update on Verizon/Information/Discussion**

President Spehar informed that he had contacted the Verizon corporate office and believes everything is in order and things should move along quickly.

B. Update on the Accreditation Strategy/Information/Discussion

Secretary Brocker said there was nothing new on Accreditation or Enrollment. Information will be forthcoming once the special meeting is held on Saturday.

C. Update on the Enrollment Management Strategy/Information/Discussion

Secretary Brocker responded under 4.B.

D. Update on the Legislative Strategy/Information/Discussion

President Spehar stated that there was nothing to report since the Legislature is out of session.

E. Update on Communication Strategy/Information/Discussion

Leitha Griffin informed the Board that the banner project that was discussed at last month's meeting is moving along and she will be checking in with the school to discuss size and logistics. She and Ron will be taking pictures of the kids working on the banner. Her goal is to have the banners up by the middle of September.

F. Update on Partnership Strategy/Information/Discussion

President Spehar stated that he had informed the Board on this item in his President's report.

G. Update on Funding Strategy/Information/Discussion

Member Moorhead stated that there was nothing new to report.

President Spehar asked if there were any comments or discussion items related to anything on the Work Session Agenda.

Secretary Brocker asked if there was any update on the Veteran Memorial Circle. Member Moorhead stated that everything was tentative at this time. He said that in September he would like to have a statement of purpose from the Board. There was more discussion.

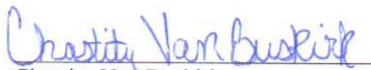
President Spehar stated that he would entertain a motion to adjourn the work session at this time and to reconvene at 10:05 a.m.

5. Adjournment/Action

Motion 08032017#1

Member Moorhead moved to adjourn the Work Session and reconvene at 10:05 a.m. for the regular meeting. Member Knauss seconded the motion. Call for discussion; there was no response. All in favor signify by saying aye; opposed signify by saying nay. Vote taken; ayes have it; motion passed unanimously. Meeting adjourned at 9:50 a.m.

Respectfully submitted,



Chastity Van Buskirk
Recording Secretary

Attest:



Jan Brocker
Secretary