



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
December 7, 2017  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on December 7, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Brocker, Secretary  
Samuel I. Moorhead, Member  
Jennifer White, Member

**Governing Board Members Absent:**

Kurt Knauss, Member (Excused)

**Staff Present:**

B. Stephen Cullen, Senior Dean, Pat Burke, GPC Dean, Pam Butterfield Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Jeff Dalton, Gila County Attorney's Office, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L. Q. Harris, Software Support Specialist, Derryl Meeks, GCC Maintenance Supervisor, and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** Andrea Renon, Fire Science Coordinator, Bob Arthur, Arizona Department of Forestry and Fire Management Officer, Chief Nick Renon, Tri-City Fire District, Chief Dave Staub, Payson Fire Department, Marty DeMasi, Fire Science Coordinator for the Payson Campus, Dan Bramble, Payson Battalion Chief, and Jim Wise, Payson Battalion Chief.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the Work Session of the Gila Community College District Governing Board to order at 9:00 a.m. on December 7, 2017, and called roll. He asked that the record show that there is a quorum. Member Moorhead led the Pledge. President Spehar asked that on this Pearl Harbor Day we all remember the Veterans who have served our country so well. President Spehar asked if there were any guests in attendance.

**2. Discussion**

**A. Selection of Lobbyist Services/Information/Discussion**

President Spehar reminded the Board that the process used for screening the applicants for the Lobbyist Services was discussed at a previous work session. He also stated that the recommended applicant was Arizona Governmental Affairs. This item will be voted on at the Regular Meeting. (Copy attached and made a part of the official minutes.)

**B. 2018-2019 Tuition Schedule/Information/Discussion**

Secretary Brocker stated that more guests had arrived in Payson and asked if it would be appropriate to come back to this topic and move to items D, E, and F. President Spehar agreed. President asked for the new guests to introduce themselves.

**President Spehar asked that the Board address Agenda Item 2E in order to accommodate the fire department guests who were on duty.**

President Spehar stated that the Board will now return to Agenda Item 2.B. the 2018-2019 Tuition Schedule. Secretary Brocker informed the Board that a copy of her proposal was included in their packets. (Copy attached and made a part of the official minutes.)

Secretary Brocker provided detailed information as she presented and reviewed her proposal sheet in the packet. Member Moorhead and Member White provided information and also asked questions for discussion. There was much discussion some of which was inaudible due to technical difficulties. Secretary Brocker offered a counter-proposal to her own proposal which would be \$75 for credits 1 thru 12 and \$80 for credits above 12. Much discussion followed and President Spehar liked the simplicity of the schedule.

**C. Veteran's Memorial Circle on Gila Pueblo Campus/Information/Discussion**

Member Moorhead stated that he is seeking Board approval of a proposal for a project. This item will be addressed in the regular meeting.

**D. Purchase of Fire Ops Pump/Information/Discussion**

President Spehar informed the Board that the Board packet contains information on the Fire Ops Pump. Senior Dean Cullen asked that the fire department's leadership come to the podium. Coordinator Andrea Renon thanked all in attendance for their collaboration and explained how this would allow students hands-on experience while releasing the College form liability of payment to fire departments or district for damaged equipment. Marty DeMasi, Fire Science Coordinator from Payson, explained how this equipment was to be used and its benefits to the students. He explained that this basically teaches how to operate a fire truck, specifically to run the pump on a fire truck. He also reviewed the information included in the packet. Chief Renon, Bob Arthur, Arizona Department of Forestry and Fire Management Officer, and Chief Staub also provided valuable information to the Board on why the simulator is needed and why they are recommending it. President Spehar opened this item for discussion. Questions were asked and discussion followed. (Copies attached and made a part of the official minutes.)

**President Spehar requested that the Board return to Agenda Item 2.B. at this time.**

**E. Tri-City Fire District Educational Services Agreement/Information/Discussion**

Senior Dean Cullen asked that the two Fire Science Coordinators come to the podium. He also stated that this agreement is a result of an advisory committee meeting held on the Payson Campus. The Coordinators explained how this agreement would benefit the College, students and the fire districts. Secretary Brocker had questions and discussion followed. Counsel has reviewed both of the agreements. Senior Dean and President Spehar thanked the coordinators for the work they are doing in keeping the program in compliance. (Copy attached and made a part of the official minutes.)

**President Spehar asked if there were any further questions on the two agreements and there was no response. He then requested that the Board address Agenda Item 2. D. at this time.**

**F. Payson Fire Department Educational Services Agreement/Information/Discussion**

President Spehar informed the Board that both agreements were discussed at the same time. (Copy attached and made a part of the official minutes.)

**G. Northeastern Arizona Innovative Workforce Solutions Agreement/Information/Discussion**

President Spehar stated that this Agreement will be tabled in the regular meeting while Counsel reviews it. (Copy attached and made a part of the official minutes.)

**3. Reports/Information/Discussion**

**A. President/Board Report/Information/Discussion**

President Spehar informed that Verizon is no longer a part of our Standing Business. He stated that Susan Gallo informed him that the money is in the bank.

He stated that Senior Dean Cullen and he met with the Department of Corrections as an agreement was Board approved a few months ago and we expected an amendment back from them regarding the request for a full-time instructor instead of the part-time instructor we had provided. Funding for that instructor and some consumables needs to be addressed. The next meeting will take place on December 19<sup>th</sup>.

President requested that Maintenance Supervisor, Derryl Meeks, provide an update on the Payson building and construction progress. Mr. Meeks explained that the land is cleared and ready for the modular units to arrive. The modular units should be on property next week.

President Spehar informed that the Skills Lab for GPC will be moved from off campus to the GPC Campus.

President Spehar thanked the Board members and staff including Counsel for all the work that was completed this year and reminded that he intends to address the EAC Contract in January. He is hoping the Board will approve him meeting with EAC to negotiate the contract.

**B. Sr. Dean's Report/Information/Discussion**

A verbal report was given by Sr. Dean Cullen. He informed that finals week is next week and the staff's last day will be December 15<sup>th</sup>. Staff will return in January.

He stated that he is looking forward to the skills lab in Payson.

**C. Financial Report/Information/Discussion**

Susan Gallo informed that the Board packet contains the financial report for October, 2017. She stated that we are on track. Susan presented and reviewed the summary sheet she prepared at Secretary Brocker's request. Secretary Brocker thanked Susan for preparing the summary. (Copies attached and made a part of the official minutes.)

**4. Standing Business/Information/Discussion**

**A. Update on the Accreditation Strategy/Information/Discussion**

Secretary Brocker stated that neither Accreditation nor Board Policy Committees had met. She intends to meet with the EAC new administration after the first of the year. Secretary Brocker stated that she wants the Board to be on the same page when responding to the community regarding the tuition increase and why it is necessary.

**B. Update on Board Policy Strategy /Information/Discussion**

Secretary Brocker responded under 4.A.

**C. Update on the Legislative Strategy/Information/Discussion**

President Spehar stated that this item was discussed and will be addressed in the regular meeting.

**D. Update on Communication Strategy/Information/Discussion**

Leitha Griffin showed the Board pictures of the new banners in Payson. Member White liked the banners and thought it was a great way to showcase our students. President Spehar stated that a new sign is needed at the Payson Campus. Leitha informed that she is gathering information on a sign.

Leitha reported that banners will also be made for the Globe Campus.

**E. Update on Partnership Strategy/Information/Discussion**

President Spehar stated that the partnerships presently being worked on is with DOC, which was discussed earlier and organizations in the Town of Payson

**F. Update on Funding Strategy/Information/Discussion**

Member Moorhead stated that the committee met in November and the available revenue and additional funding sources were discussed.

President Spehar then stated that he would entertain a motion to adjourn the work session until 11:15 a.m. and return to the Regular Meeting.

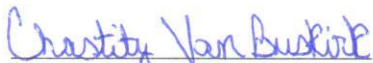
**5. Adjournment/Action**

**Motion 12072017#1**

Member Moorhead moved to adjourn the Work Session until 11:15. Secretary Brocker seconded the motion.

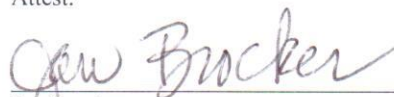
All in favor signify by saying aye; opposed signify by saying nay. No response on the nays. Meeting adjourned at 11:04 a.m.

Respectfully submitted,



Chastity Van Buskirk  
Recording Secretary

Attest:



Jan Brocker  
Secretary