



**Gila County Community College District
Governing Board Work Session Meeting
Gila Pueblo Campus
September 6, 2018
APPROVED**

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on September 6, 2018, in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

Governing Board Members Present:

Jay Spehar, President (Via phone)
Jan Brocker, Vice President and Secretary
Kurt Knauss, Member

Governing Board Members Absent:

Samuel I. Moorhead, Member (Excused absence)
Jennifer White, Member (Excused absence)

Staff Present:

B. Stephen Cullen, Senior Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, LQ. Harris, Software Support Specialist, Charles Shire, Gila County Attorney's Office and Chastity Van Buskirk, Administrative Assistant.

OTHER GUESTS: Pia Wyer of the Payson Roundup

1. Call to Order * Roll Call * Pledge * Acknowledge Guests

Vice President Brocker called to order the Gila County Community College District Governing Board meeting Work Session at 9:01 a.m. on September 6, 2018. Vice President Brocker called roll and stated that there was a quorum. Vice President Brocker led the Pledge of Allegiance. Vice President Brocker called for guests in Globe and Payson. There were no guests at the Globe Campus. Pia Wyer of the Payson Roundup was a guest at the Payson Campus.

2. Discussion

A. Addendum to Globe USD IGA/Information/Discussion

Senior Dean Cullen stated that the Addendum added one section of mathematics to the original IGA, which impacts the amount that will be due to the College from the District. Vice President asked for questions and there was no response. (Copy attached and made a part of the official minutes.)

B. Addendum to Payson USD IGA/Information/Discussion

Dean Butterfield informed that the Addendum did not reflect any changes to the original IGA with Payson Unified School District and that it was a matter of formatting in listing the classes. Vice President Brocker called for questions; there was no response. (Copy attached and made a part of the official minutes.)

C. Agreement with The Art of Nja One Gallery/Information/Discussion

Senior Dean Cullen stated that this Agreement is to allow the College to offer courses for costume design and sewing in the studio of Nja. This agreement would allow the students to leave their materials at the gallery at the end of the class sessions. Senior Dean provided some details of the Agreement. Vice President Brocker questioned Number 8 regarding payment dates. Some discussion took place. Vice President Brocker called for questions. President Spehar had questions regarding payments, the termination notice, and why Exhibit B was in the Agreement when it seemed confusing. More discussion took place. There was also discussion on when the Board packets were reviewed. (Copy attached and made a part of the official minutes.)

D. Continued partnership with ADOT pertaining to tribal training/Information/Discussion

Senior Dean Cullen provided information on the ADOT partnership pertaining to Tribal training on the Yavapai and Mohave Reservations. This program pertains to construction training. There were questions from the Board regarding this program and the timing of all the parts of the continuing partnership. (Copy attached and made a part of the official minutes.)

3. Reports/Information/Discussion**A. President/Board Report/Information/Discussion**

President Spehar stated that member Moorhead attended the get acquainted session at the Thatcher Campus and informed that it was a very productive outing. President stated that he felt it was very important to know the Thatcher leadership. He reported that he has requested that member Moorhead lead the effort to get a Free Speech Committee organized. This is a requirement from the last legislative session. It requires a 15 member committee.

On September 12, President has agreed to attend (via phone) a Gila County Facility Review Meeting.

President stated that last year October was a difficult time to get the Board members together and wanted the Board's feeling about not holding the October meeting this year. Should the need arise a special meeting would be called. The Board agreed that the next meeting should be in November and they will discuss it in the regular meeting.

B. Sr. Dean's Report/Information/Discussion

Senior Dean Cullen reported that the County was not able to meet on September 12 but wanted to meet on September 11. Senior Dean informed that the County has come forward with an offer to put a metal building on the Payson Campus. He stated that we would have to have funding available to complete the building and the site prep. He did mention that the County may have in-kind services to help.

Senior Dean informed that in addition to his written report, he has been working with member Knauss on establishing a revamped-refreshed program called Industrial Plant Mechanic.

Senior Dean reported that at the request of a local citizen the College is involved in helping with the teacher shortage. Sixty aspiring teachers attended a recent meeting held at the Gila Pueblo Campus.

Senior Dean reported that there was a meeting at the Payson Campus and Vice President Brocker met with Vice President Welker, the County Manager Mr. Menlove, and his team. They toured the Campus and were very impressed.

President Spehar questioned if the College would still need the NAPA building in Payson if the County's offer of a metal building comes to fruition. Senior Dean responded that the NAPA building is no longer being considered for use as a classroom.

C. Financial Report/Information/Discussion

Susan informed that there is a preliminary financial report for June 30, 2018, in the Board packets. The final report should come in the next couple of months along with our invoice. She informed that also included in the packet is a recap of the 3-Plex Modular for the Payson Nursing Skills Lab. Dean Butterfield informed that she plans to have an open house in November when everything is in place so the public can view it as a working building and see demonstrations. Some questions were asked and discussion followed. Susan gave an update on the audits. (Copies attached and made a part of the official minutes.)

4. Standing Business**A. Update on the Accreditation Strategy/Information/Discussion**

Vice President Brocker stated that she has been in touch with the Higher Learning Commission. She informed that she and President Spehar plan to have a conference call tomorrow with the woman who handles accreditation candidacy to make sure we are going in the right direction.

B. Update on Board Policy Strategy /Information/Discussion

Vice President Brocker informed that she still calls it enrollment management and she, Dean Butterfield, and Dean Burke have been meeting regularly. She stated that Leitha is helping format a survey that will be distributed to current students on both campuses who are 55 and over and strategies will be in place to get feedback from members of both communities who are 55 and over. This should produce some good data to present to the Board.

C. Update on the Legislative Strategy/Information/Discussion

President Spehar informed that the only issue on the Government Affairs agenda is getting the Free Speech Committee organized.

D. Update on Communication Strategy/Information/Discussion

Leitha Griffin informed that the Fifty-Two Weeks of Adventure giveaway was a success. She stated that they do plan to participate again in May to promote graduation and fall semester.

E. Update on Partnering Strategy/Information/Discussion

President Spehar reported that there was nothing to add that hasn't already been reported earlier. The partnerships are very important to us and he complimented Senior Dean Cullen and staff on the great job they do in pushing these things forward.

F. Update on Funding Strategy/Information/ Discussion

Member Moorhead was absent so Vice President Brocker skipped Item 4.F.

5. General Information and Discussion of the Same

A. The next District Governing Board meeting date will be discussed in the regular meeting.

Vice President Brocker stated that if there were no questions or comments, she would ask for a motion to adjourn the work session.

President Spehar had a reminder regarding getting our annual tuition schedule adjustments to EAC in a timely manner and this item will be discussed in the November Board meeting.

Vice President Brocker asked President Spehar if he wanted to address the status of the contract with EAC.

President Spehar responded that the agreement between Gila Community College District and EAC was concluded well in advance of the deadline, but the agreement between the County and EAC where EAC is requesting that the County be a party has been under review by the County Manager and the County Attorney's office. He stated that he believes the process is moving forward and he is optimistic that it will be concluded in a timely fashion during the course of the extension. He stated that the extension of the existing agreement runs from June through December. He informed that all indications that he has is that the process is moving forward and there is no reason to think it won't be concluded.

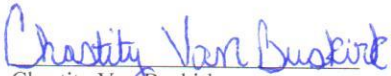
6. Adjournment/Action

Motion 09062018#1

President Spehar moved to adjourn the Work Session. Member Knauss seconded the motion. All in favor signify by saying aye. Meeting adjourned.

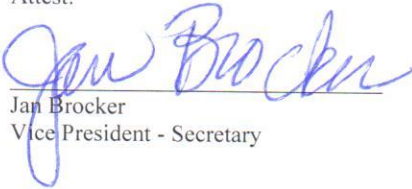
Meeting adjourned at 10:06 a.m. Vice President asked for the Board to reconvene at 10:20 a.m. for the regular meeting.

Respectfully submitted,



Chastity Van Buskirk
Recording Secretary

Attest:



Jan Brocker
Vice President - Secretary