



**Gila County Community College District  
Governing Board Regular Meeting  
Gila Pueblo Campus  
December 5, 2019  
\*\*APPROVED\*\***

A Regular Meeting of the Gila County Community College District Governing Board was held on December 5, 2019, in ZOOM Room 522 at Gila Pueblo Campus, 8274 S. Six Shooter Canyon Road, Globe, Arizona 85501 and ZOOM Room 209 at Payson Campus, 201 N. Mud Springs Road, Payson, Arizona 85547, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present**

Jay Spehar, President  
Jan Brocker, Vice-President and Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member

**Governing Board Members Absent:**

N/A

**Staff Present**

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, and L.Q. Harris, Software Support Specialist.

**OTHER GUESTS:** No guests in attendance.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar convened the Gila County Community College Provisional District Governing Board Regular Meeting of December 5, 2019, at 10:45 a.m. President Spehar asked that the record show there is a quorum with all members present except for the open position. President stated that there were no guests at the Gila Pueblo Campus or at the Payson Campus

**2. Call to the Public:** President Spehar read the State Statute. No one approached the Board during the Call to the Public.

**3. New Business**

**A. Tuff Shed for the Payson Campus/Information/Discussion/Action**

President Spehar stated this item was discussed at length and he would entertain a motion regarding the Tuff Shed. (Copy attached and made a part of the official minutes.)

**Motion 12052019#1**

Vice President Brocker moved to approve the Tuff Shed Structure or any structure that might be deemed appropriate for the Payson Campus as long as it does not exceed \$5,000. Member Moorhead seconded the motion. Call for discussion; there was no response. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it; motion carries and President informed Dean Butterfield she was good to go within the parameter of the \$5,000 ceiling. (Brocker, Knauss, Moorhead and Spehar voting in favor)

**B. Updated Financial Policies & Procedures/Information/Discussion/Action**

President Spehar informed that this item was discussed in the work session and there were a couple of items that need to be revised and he would entertain a motion to table this item until next month so Susan can get the revisions made. (Copy attached and made a part of the official minutes.)

President stated that he would entertain a motion related to Item 3.B

**Motion 12052019 #2**

Member Knauss moved to table this item until the revisions to the Financial Policies and Procedures Manual are completed. Member Moorhead seconded the motion. Call for discussion; there was no response. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it; motion carries and Item 3.B is tabled until the revisions are made. This will be revisited on January 9th. (Brocker, Knauss, Moorhead and Spehar voting in favor.)

**C. Yearly Disclosure of Potential Conflict of Interest/Information/Discussion/Action**

President Spehar stated Item 3.C is the Yearly Disclosure of Potential Conflict of Interest. President Spehar would entertain a motion to agree to complete the forms and return them to Susan Gallo. (Copy attached and made a part of the official minutes.)

**Motion 12052019#3**

Member Knauss moved to agree to complete the Yearly Disclosure of Potential Conflict of Interest forms and return them to Ms. Gallo and Dean Butterfield. Member Moorhead seconded the motion. Call for discussion; there was no response. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it; motion carries and forms will be completed and submitted. (Brocker, Knauss, Moorhead and Spehar voting in favor.)

**4. Consent Agenda**

**A. Minutes from November 7, 2019, meetings/Action**

President Spehar stated he would entertain a motion related to the November 7, 2019, minutes.

**Motion 12052019#4**

Member Knauss motioned to approve the Consent Agenda as presented. Member Moorhead seconded the motion. Call for discussion; there was no response. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it; motion carries and Consent Agenda is approved. (Brocker, Knauss, Moorhead and Spehar voting in favor). (Copies attached and made a part of the official minutes.)

**5. Adjournment/Action**

President Spehar stated that he would entertain a motion to adjourn the Regular Meeting Session.

**Motion 12052019#5**

Vice President Brocker motioned to adjourn. Member Knauss seconded the motion. Before calling for the vote, President Spehar wished all a Merry Christmas, Happy New Year, and a safe and happy holiday and hopes to see all January 9<sup>th</sup>. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it; meeting adjourned. (Brocker, Knauss, Moorhead and Spehar voting in favor).

Meeting adjourned 11:00 a.m.

Respectfully submitted,



Recording Secretary

Attest:



Jan Brocker  
Vice President and Secretary