



**Gila County Community College District**  
**Governing Board Work Session Meeting**  
**Gila Pueblo Campus**  
**January 9, 2020**  
**\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held on January 9, 2020, at Gila Pueblo Campus ZOOM Room 522, 8274 S. Six Shooter Canyon Rd, Globe, Arizona, 85501 and at the Payson Campus ZOOM Room 209, 201 N. Mud Springs Rd, Payson Arizona, 85547, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jan Brocker, Vice President and Secretary  
 Kurt Knauss, Member  
 Samuel I. Moorhead, Member (Via Phone)

**Governing Board Members Absent:**

Jay Spehar, President (Excused Ill)

**Also Present:**

Pat Burke, GPC Campus Dean, Pam Butterfield, Payson Campus Dean, Ron Carnahan, Project Coordinator IT Gila County, Susan Gallo, Fiscal Coordinator, Leitha Griffin, PR Coordinator, L.Q. Harris, Software Support Specialist.

**OTHER GUESTS** There were no guests in attendance

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

Vice President Brocker called to order the Gila County Community College District Governing Board Work Session meeting at 9:00 a.m. on January 9, 2020. Vice President Brocker called roll and asked that the record show that there is a quorum. Member Moorhead led the Pledge of Allegiance. Vice President Brocker announced that there were no guests at the Gila Pueblo Campus or the Payson Campus.

**2. Discussion**

**A. Election of 2020 Officers/Information/Discussion**

Vice President Brocker opened up nominations for Vice President/Secretary. Member Moorhead asked Vice President Brocker if she would be willing to continue as Vice President/Secretary. Vice President Brocker responded that she had one more year on the Board and would be happy to fill that position. Member Moorhead then nominated Vice President Brocker for the position of Vice President/Secretary for her remaining year.

Vice President Brocker opened up nominations for President. Member Moorhead informed that he had spoken with President Spehar and he was willing to fill the position of President for one more term. He then nominated Jay Spehar for President for 2020.

Dean Butterfield informed Vice President Brocker that voting should take place in the Regular Meeting. VP Brocker stated that the Board knows who is to be nominated and they would vote in the Regular Meeting. She apologized.

**B. Discussion of Strategic Planning Work Session MTG/Information/Discussion**

VP Brocker informed that President Spehar requested that she suggest a retreat at Roosevelt Lake at the Sheriff's Substation on Saturday February 15th. She asked members to check their calendars. VP Brocker stated that availability of the space and the time would be confirmed. Tentatively the plan is to meet on Saturday, February 15<sup>th</sup>.

**C. Updated Financial Policies & Procedures/Information/Discussion**

VP Brocker requested that Susan present the information to the Board. Susan informed that changes that were requested at the December meeting have been included in the packet. VP Brocker called on Dean Butterfield to inform the Board regarding how the Cash Receipts are handled differently in Payson. Dean Butterfield provided information. Susan informed that pages 10 and 11 address how the cash receipts are handled at both campuses. (Copy attached and made a part of the official minutes.)

**3. Reports****A. President/Board Report/Information/Discussion**

VP Brocker stated that President Spehar is out ill today. Member Moorhead stated that one of the priorities of the Legislature is the 301 funding. He also stated that in January the State Republican Party is going to meet for a convention, and select delegates for the national convention. VP Brocker informed that there has been difficulty finding a candidate that lives within the District for the open Board position. She stated that President Spehar is staying in touch with the Superintendent.

**B. Dean's Report/Information/Discussion**

Dean Burke stated that she did inform Malissa Buzan by e-mail that we did not have the space available for their VITA Volunteer Income Tax Assistance program. She stated that she has not heard back.

The ADOT IGA has been revised and sent to Michele Driver at EAC for comments before sending to ADOT. She hopes to have it for the February Board meeting.

EAC people will be traveling to Globe today for Stop the Bleeding training and also Strategic Alignment Training. (Copy attached and made a part of the official minutes.)

**C. Dean's Report/Information/Discussion**

Dean Butterfield informed the Board that she was pleased to announce that Payson Campus has received \$157,000 from the Caris Charitable Trust to be used to support STEM education on the Payson Campus.

Interviews were held to replace an assistant I position in the front office and a candidate's information has been sent to EAC for approval from President Haynie.

A security team met earlier this week and some new security measures were developed and will be implemented on campus. She provided information on some of the security measures.

Dean Butterfield informed that February 14<sup>th</sup> will be College Days for the high school students. (Copy attached and made a part of the official minutes.)

**D. Financial Report/Information/Discussion**

Susan Gallo informed that included in the Board packet is the financial recap for November 2019 and also included is the bank account recap. Susan reminded the Board that the Cosmetology account at Bank of the West was closed and deposits are now being handled by Washington Federal through EAC so it is on their Board report. Susan stated that she also included the balance sheet for year ending June 30, 2019 that VP Brocker had requested. This has not been audited by the Auditor General's office yet. Susan informed that she also included a spreadsheet providing information on the scholarships that were given for fall 2019 for the high schools. It shows a balance which will be used for spring semester scholarships.

VP Brocker had questions and Susan responded. (Copy attached and made a part of the official minutes.)

**4. Standing Business****A. Update on the Accreditation Strategy/Information/Discussion**

VP Brocker informed that she has been waiting while EAC is trying to help by setting up a meeting as a first step in talking about the accreditation process. The meeting should take place in early February.

**B. Update on the Board Policy Strategy/Information/Discussion**

VP Brocker stated that now that we are aligning with EAC this item is pretty quiet.

**C. Update on the Legislative Strategy/Information/Discussion**

VP Brocker stated that this was mentioned earlier when member Moorhead provided some information.

**D. Update on Communication Strategy/Information/Discussion**

Leitha reported that regarding the Legislature she knows that the EAC marching band has been invited to play The Star Spangled Banner this upcoming Monday the 13<sup>th</sup> for the Legislature opening day. She informed that there is a student from Payson and one from Globe who will be playing and she will write an article about them for the papers.

Classes begin this Monday so she is working on pushing registration for specific courses needing numbers improvement.

The Pinal Mountain Foundation for Higher Education Art Auction Fundraiser is Friday, January 24<sup>th</sup> at Dream Manor Inn. No host cocktails start at 5:00 p.m. and dinner at 6:00 p.m. and auction at 7:00 p.m. Tickets can be purchased at the Globe-Miami Chamber of Commerce.

VP Brocker had questions regarding the GCC name and there was some discussion.

**Update on the Partnering Strategy/Information/Discussion**

VP Brocker stated that Partnering Strategy would be for President Spehar to address, but she didn't think there was anything new to report.

**E. Update on Funding Strategy/Information/Discussion**

Member Moorhead informed that he had very little to report for Funding or Freedom of Expression. Member Moorhead questioned if there was any information regarding the new Drone Pilots program for the Globe High School students. VP Brocker said she was not aware and asked Dean Burke if she knew anything. Dean Burke responded that she had seen an email and suggested that member Moorhead set up a meeting with her to discuss the new program and hope to get it on the February agenda. Member Moorhead stated that he would like Mike O'Neal to attend also.

**F. Update on Freedom of Expression Committee/Information/Discussion**

Member Moorhead reported that there was nothing to report.

**5. General Information and Discussion of the Same/Information/Discussion**

**A. The next District Governing Board meeting is Thursday February 6, 2020, at 9:00 a.m.**

VP Brocker questioned the Board regarding keeping future meetings at the same time and day. She also reminded the Board that they would return to the first Thursday of the month for the February meeting.

VP Brocker suggested that the work session be adjourned and go immediately into the regular session.

VP Brocker requested a motion to adjourn the work session.

**6. Adjournment/Action**

**Motion 01092020#1**

Member Knauss so moved. Member Moorhead seconded the motion. All in favor please signify by saying aye. Opposed please signify by saying nay; there was no response. Ayes have it. Work session meeting adjourned. (Brocker, Knauss, and Moorhead voting in favor).

Meeting adjourned at 9:32 a.m.

Respectfully submitted,



Recording Secretary

Attest:



Jan Brocker

Vice President - Secretary